



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Supplies and Materials for OVPAA

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for OVPAA”** with an Approved Budget for the Contract (ABC) of **Ninety-Three Thousand Two Hundred Seventy-Two Pesos and 63/100 Only (PhP 93,272.63)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	10	gal	ALCOHOL, ethyl, 68%-72%, 1 Gallon	387.92	3,879.20
2.	20	pack	INDEX TAB FLAGS, SIGN HERE, yellow	187.50	3,750.00
3.	10	pack	LAMINATING FILM, A4, 125 mic	661.50	6,615.00
4.	5	box	PENCIL, #2, 12's/bx	88.20	441.00
5.	5	roll	TAPE, DOUBLE ADHESIVE, 1"	27.50	137.50
6.	5	roll	TAPE, DOUBLE ADHESIVE, 2"	55.00	275.00
7.	5	roll	TAPE, DOUBLE ADHESIVE, 3"	82.70	413.50
8.	1	ream	COLORED BONDPAPER, A4, S24 (80 gsm), green	463.05	463.50
9	1	ream	COLORED BONDPAPER, A4, S24 (80 gsm), yellow	463.05	463.05
10	1	ream	COLORED BONDPAPER, A4, S24 (80 gsm), blue	463.05	463.05
11	5	bundle	DAILY TIME RECORD, Form 48, White (50's bundle)	99.00	495.00
12	10	pack	PHOTO PAPER, matte, 20pcs/pack, 180gsm, A4	110.25	1,102.50
13	10	pack	SPECIALTY BOARD, 10's/pack, 180gsm, CREAM, A4	38.60	386.00
14	10	pack	SPECIALTY BOARD, 10's/pack, 180gsm, WHITE, A4	38.60	386.00
15	25	pc	ARCH FILE, 3-hole, A4, D-type, 1.5" with label	275.60	6,890.00
16	25	pc	ARCH FILE, 3-hole, A4, D-type, 2" with label	330.75	8,268.75
17	25	pc	ARCH FILE, 3-hole, A4, D-type, 3" with label	385.80	9,645.00
18	5	roll	CLINGWRAP	352.80	1,764.00
19	5	pack	INTERFOLDED PAPER TOWELS	61.74	308.70
20	10	pc	ALBATROSS, big	52.92	529.20
21	5	pc	BLEACHING SOLUTION, 1L	44.10	220.50
22	10	pc	CLEANING TOWEL	38.59	385.90
23	5	pc	CLEANING TOWEL, 12's/pack	126.79	633.95
24	10	bottle	DISHWASHING LIQUID, 1000mL	110.25	1,102.50
25	25	pc	DOORMAT, cotton	27.56	689.00
26	10	unit	FABRIC CONDITIONER, 500ml	110.25	1,102.50
27	10	pc	SOAP, BATHROOM, 90 grams, 1 piece in individual pack	26.46	264.60
28	1	unit	ID Laminator, HD	5,071.50	5,071.50
29	1	unit	PUNCHER, 3-hole, HD	1,212.75	1,212.75
30	2	unit	EXTERNAL HARDDRIVE, 4TB	9,371.25	18,742.50

31.	1	unit	INTERNAL HARDDRIVE, 2TB	4,961.25	4,961.25
32.	3	unit	KEYBOARD, WIRELESS	551.25	1,653.75
33.	3	unit	MOUSE, optical, WIRELESS	468.56	1,405.68
34.	1	unit	RAM, 8GB	6,615.00	6,615.00
35.	2	dz	DRINKING GLASS, Tall, 12s	330.75	661.50
36.	2	dz	FORK, stainless, 12s	330.75	661.50
37.	1	unit	KITCHEN KNIFE, set	551.25	551.25
38.	2	dz	SPOON, stainless, 12s	330.75	661.50
TOTAL AMOUNT					93,272.63

2. Delivery Period: ____ calendar days from the receipt of P.O.


3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of March 14, 2022.**

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
 BAC Secretary, Goods and Services