



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Supplies and Materials for Research Center**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for Research Center”** with an Approved Budget for the Contract (ABC) of **One Hundred Seven Thousand Three Hundred Fifty-One Pesos and 05/100 Only (PhP 107,351.05)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

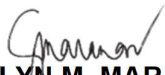
Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	100	pc	BALLPEN, black	5.00	500.00
2.	50	pc	BALLPEN, blue	5.00	250.00
3.	50	btl	EPSON INK, BOTTLE, 003, black	290.00	14,500.00
4.	40	btl	EPSON INK, BOTTLE, 003, magenta	290.00	11,600.00
5.	40	btl	EPSON INK, BOTTLE, 003, yellow	290.00	11,600.00
6.	10	box	FASTENER, for paper, Plastic coated, 50 sets per box	55.10	551.00
7.	20	pc	MOROCCO PAPER, 30x40, Green	46.30	926.00
8.	5	pck	PHOTO PAPER, glossy, 20pcs/pack, 180gsm, A4	110.25	551.25
9.	12	pc	SIGN PEN, black, 0.5	68.00	816.00
10.	12	pc	SIGN PEN, blue, 0.5	68.00	816.00
11.	12	pck	SPECIALTY BOARD, 10's/pack, 180gsm, CREAM, A4	38.60	463.20
12.	12	pck	STICKER PAPER MATTE, 10's/pack, A4	38.50	462.00
13.	5	pck	STICKY NOTE PAD, yellow, 3 x 5	108.05	540.23
14.	5	pck	STICKY NOTE PADS, yellow, 1.5"x2"	30.90	154.50
15.	5	pck	STICKY NOTE PADS, yellow, 2"x3"	60.65	303.25
16.	5	pck	STICKY NOTE PADS, yellow, 3"x3"	66.15	330.75
17.	5	pck	STICKY NOTE PADS, yellow, 3"x4"	93.70	468.50
18.	12	pc	TAPE, MAGIC, 1"	251.00	3,012.00
19.	100	pc	US FOLDER, A4, white	4.40	440.00
20.	100	pc	US FOLDER, short, white	4.40	440.00
21.	40	pc	EPSON INK, BOTTLE, 003, cyan	290.00	11,600.00
22.	2	pc	EXTERNAL HARDDRIVE, 2TB	6,615.00	13,230.00
23.	2	pc	EXTERNAL HARDDRIVE, 4TB	9,371.25	18,742.50
24.	50	pc	ALBATROSS, big	52.92	2,646.00
25.	5	pc	DISHWASHING LIQUID, 1000mL	110.25	551.25
26.	5	pck	GARBAGE BAG, L, transparent, 100's	385.88	1,929.38
27.	5	pck	GARBAGE BAG, small, transparent, 100's	275.63	1,378.13
28.	2	btl	GLASS CLEANER	220.50	441.00
29.	12	pc	ALCOHOL 70% , ethyl with pump 1000ml	240.00	2,880.00
30.	7	pc	ALCOHOL 70% , ethyl gallon	550.00	3,850.00
31.	10	pc	DIPPER	27.56	275.63
32.	10	pc	PAIL, 10L	110.25	1,102.50
<b>TOTAL AMOUNT</b>					<b>107,351.05</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.

3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of March 22, 2022.**

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite  
E-mail : supplyoffice@cvsu.edu.ph  
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Services