



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines

☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203

www.cvsu.edu.ph

**INVITATION TO SUBMIT QUOTATION**

**Supply and Delivery of Various Supplies and Materials for CvSU Silang Campus**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Materials for CvSU Silang Campus”** with an Approved Budget for the Contract (ABC) of **Seven Hundred Forty-Six Thousand Six Hundred Thirty-Seven Pesos and 21/100 Only PhP 746,637.21**). Quotation received in excess of the ABC shall be automatically rejected at the opening.

| Item No. | Quantity | Unit    | Description   | Unit Cost | Total Cost |
|----------|----------|---------|---|-----------|------------|
| 1.       | 5        | rolls   | Acetate, thickness: 0.075mm min (gauge #3), plastic cover | 847.82    | 4,239.10   |
| 2.       | 50       | pcs     | Correction Tape, film base type, UL 6m min.               | 14.02     | 701.00     |
| 3.       | 50       | boxes   | Paper Clip, vinyl/plastic coat, length: 32mm min.         | 6.29      | 314.50     |
| 4.       | 30       | bottles | Stamp Pad Ink, purple or violet                           | 30.80     | 924.00     |
| 5.       | 30       | boxes   | Staple Wire, standard, 26/6 (#35)                         | 22.55     | 676.50     |
| 6.       | 100      | rolls   | Tape, transparent, width: 24mm (±1mm)                     | 10.09     | 1,0009.00  |
| 7.       | 300      | reams   | Paper, multicopy, 80gsm, size: 210mm x 297mm (A4 size)    | 172.31    | 51,693.00  |
| 8.       | 100      | pcs     | Record Book, 500 pages, size: 214mm x 278mm min.          | 101.92    | 10,192.00  |
| 9.       | 46       | pcs     | Stapler, standard type, load cap. 200 staple min.         | 155.48    | 7,152.08   |
| 10.      | 1        | pc      | Tape Dispenser, table top, for 24mm width tape            | 55.83     | 55.83      |
| 11.      | 200      | pcs     | Ballpen, black  | 5.00      | 1,000.00   |
| 12.      | 500      | pcs     | CD-RW, with case  | 42.00     | 21,000.00  |
| 13.      | 30       | boxes   | Staple Wire, std. No. 25                                  | 29.00     | 870.00     |
| 14.      | 20       | rolls   | Tape, duct, 2”  | 155.40    | 3,108.00   |
| 15.      | 20       | rolls   | Tape, duct, 3”  | 210.00    | 4,200.00   |
| 16.      | 20       | rolls   | Tape, magic, 1”   | 228.00    | 4,560.00   |
| 17.      | 30       | reams   | Parchment Paper, A4, subs. 20                             | 254.00    | 7,620.00   |
| 18.      | 100      | packs   | Specialty Board, 10’s/pack, 180gsm, cream, A4             | 35.00     | 3,500.00   |
| 19.      | 500      | reams   | Bond Paper, A4, S-20                                      | 400.00    | 200,000.00 |
| 20.      | 1,000    | pcs     | Folder, tagboard, legal size, white                       | 4.00      | 4,000.00   |
| 21.      | 1,000    | pcs     | Diploma Jacket  | 150.00    | 150,000.00 |
| 22.      | 50       | pcs     | Stapler, HD, with remover, #35                            | 110.00    | 5,500.00   |
| 23.      | 100      | packs   | Toilet Tissue Paper, 2-ply sheets, 150 pulls              | 85.80     | 8,580.00   |
| 24.      | 200      | bottles | Air Freshener, aerosol, 280mL/150g min.                   | 86.06     | 17,212.00  |
| 25.      | 800      | pouches | Detergent Powder, all purpose, 1kg                        | 37.43     | 29,944.00  |
| 26.      | 50       | cans    | Insecticide, aerosol type, net content: 600mL min.        | 139.36    | 6,968.00   |

| Item No.            | Quantity | Unit    | Description                              | Unit Cost | Total Cost        |
|---------------------|----------|---------|--|-----------|-------------------|
| 27.                 | 32       | units   | Fire Extinguisher, dry chemical, 4.5kgs  | 1,144.00  | 36,608.00         |
| 28.                 | 4        | pcs     | Foot Press Hand Sanitizer Dispenser      | 3,000.00  | 12,000.00         |
| 29.                 | 1,000    | pcs     | Alcohol, 70% isopropyl, 500mL            | 73.00     | 73,000.00         |
| 30.                 | 20       | dozens  | Bathroom Tissue, coreless plain          | 150.00    | 3,000.00          |
| 31.                 | 20       | bottles | Dishwashing Liquid, 500mL                | 60.00     | 1,200.00          |
| 32.                 | 40       | units   | Fabric Conditioner, 500mL                | 100.00    | 4,000.00          |
| 33.                 | 100      | packs   | Garbage Bag, XL, transparent, 100's/pack | 350.00    | 35,000.00         |
| 34.                 | 200      | bottles | Hand Sanitizer, 200mL                    | 100.00    | 20,000.00         |
| <b>TOTAL AMOUNT</b> |          |         |  |           | <b>746,637.21</b> |

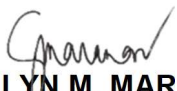
2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of March 17, 2022.**

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
 BAC Secretary, Goods and Services