

PURCHASE ORDER

CAVITE STATE UNIVERSITY

Entity Name

Supplier: <u>LUNARCHEM TRADING</u>	P.O. No.: <u>2021-09-542B</u>
Address: <u>1732 G Tuazon St. Sampaloc Manila</u>	Date: <u>09/23/21</u>
TIN: <u>200-827-919-000 VAT</u>	Mode of Procurement: <u>Shopping</u>
	Requisitioner: <u>R. Pelle</u>

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>Supply Office</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>10 days upon receipt of PO</u>	Payment Term: <u>Check</u>

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	cart	Ink cart, Brother LC67B, Black	5	900.00	4,500.00
2	cart	Toner cartridge, HP CE285A, HP85A	4	1,900.00	7,600.00

CAVITE STATE UNIVERSITY
SUPPLY & PROPERTY OFFICE
RECEIVED

BY: [Signature]
DATE: 10/11/21

(Total Amount in Words) **12,100.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

HERNANDO D. ROBLES
University President *[Signature]*

Conforme: _____
Signature over Printed Name of Supplier

Date

Fund Cluster: _____	ORS/BURS No.: <u>14-216-28</u>
Funds Available: _____	Date of ORS/BURS: <u>9/21/21</u>
MAECY C. NOCEDA Accountant III	Amount: <u>P 12,100.00</u>