

PURCHASE ORDER

CAVITE STATE UNIVERSITY

Entity Name

Supplier: <u>RCJ Trading and General Merchandise</u>	P.O. No.: <u>2021-10-583B</u>
Address: <u>Tanauan City, Batangas</u>	Date: <u>10/05/21</u>
TIN: <u>230-429-479-000</u>	Mode of Procurement: <u>Shopping</u>
	Requisitioner: <u>C. Signo - Carmona</u>

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CvSU - Carmona Campus</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>15 days upon receipt of PO</u>	Payment Term: <u>Check</u>

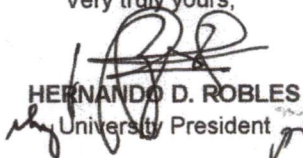
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	rolls	Acetate, gauge #4, plastic cover, 50m	2	1,000.00	2,000.00
2	pcs	RJ45	1000	5.00	5,000.00
3	pcs	Archfile, 3-hole, A4, D-type, 2", with label	25	280.00	7,000.00
4	pcs	Archfile, 3-hole, A4, D-type, 3", with label	50	330.00	16,500.00
5	pcs	Puncher, 3hole,HD, with removable chip tray	5	430.00	2,150.00
6	btls	Brother ink, BT5000C, cyan	2	395.00	790.00
7	btls	Brother ink, BT5000M, magenta	2	410.00	820.00
8	btls	Brother ink, BT5000Y, yellow	2	410.00	820.00
9	btls	Brother ink, BT5000BK, black	4	410.00	1,640.00
10	btls	Epson ink, 673, cyan, 70ml	15	480.00	7,200.00
11	btls	Epson ink, 673, magenta, 70ml	15	480.00	7,200.00
12	btls	Epson ink, 673, light magenta, 70ml	15	480.00	7,200.00
13	btls	Epson ink, 673, light cyan, 70ml	15	480.00	7,200.00
14	btls	Epson ink, 673, yellow, 70ml	15	480.00	7,200.00
15	btls	Epson ink, 673, black, 70ml	15	480.00	7,200.00
16	btls	Epson ink, 003, cyan, 65ml	100	275.00	27,500.00
17	btls	Epson ink, 003, magenta, 65ml	100	275.00	27,500.00
18	btls	Epson ink, 003, yellow, 65ml	100	275.00	27,500.00
19	btls	Epson ink, 003, black, 65ml	125	275.00	34,375.00

CAVITE STATE UNIVERSITY
SUPPLY & PROPERTY OFFICE
RECEIVED

(Total Amount in Words) ONE HUNDRED NINETEEN THOUSAND SEVEN HUNDRED AND SEVENTY FIVE DOLLARS **196,795.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Very truly yours,


HERNANDO D. ROBLES
University President

Conforme:

Signature over Printed Name of Supplier

Date

Fund Cluster: _____	ORS/BURS No.: <u>2021-04-127-</u>
Funds Available: _____	Date of ORS/BURS: <u>6/20/21</u>
 MAECY C. NOCEDA Accountant III	Amount: <u>266,910.48</u>