

PURCHASE ORDER

CAVITE STATE UNIVERSITY

Entity Name

Supplier: <u>BAN BEE COMMERCIAL CO., INC.</u>	P.O. No.: <u>2021-10-583C</u>
Address: <u>856-858 C.M. RECTO AVENUE, MANILA</u>	Date: <u>10/05/21</u>
TIN: <u>001-609-075 VAT</u>	Mode of Procurement: <u>Shopping</u>
	Requisitioner: <u>C. Signo - Carmona</u>

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CvSU - Carmona Campus</u>	Delivery Term: <u>FOB Destination</u>
Date of Delivery: <u>15 days upon receipt of PO</u>	Payment Term: <u>Check</u>

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	bxs	Acetate (transparency film) A4, Superfax	50	260.00	13,000.00
2	pcs	Battery, AA, 2's, HD, Eveready	20	25.00	500.00
3	pcs	Battery, AAA, 2's, HD, Eveready	20	30.00	600.00
4	pcs	Marking pen, permanent, broad, black, pilot	20	33.00	660.00
5	pcs	Marking pen, permanent, fine, black, pilot	20	33.00	660.00
6	units	Wall clock, round, silent sweep Quartz Movement, 20x20x4cm, battery operated	10	290.00	2,900.00

**CAVITE STATE UNIVERSITY
SUPPLY & PROPERTY OFFICE
RECEIVED**

BY: [Signature]
DATE: 10/5/21

(Total Amount in Words) **18,320.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

[Signature]
HERNANDO D. ROBLES
University President

Conforme:

Signature over Printed Name of Supplier

Date

Fund Cluster: _____	ORS/BURS No.: <u>2021-06-127</u>
Funds Available: _____	Date of ORS/BURS: <u>6/21/21</u>
[Signature] MAECY C. NOCEDA Accountant III	Amount: <u>2,900.00</u>