



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino De las Alas Campus**  
Indang, Cavite  
(046) 415-0010  
cvsu.edu.ph

### **SUPPLEMENTAL / BID BULLETIN -1**

This Bid Bulletin is issued to modify or amend items in the Bid Documents. This shall form an integral part of the Bid Documents. Please take note of the changes/adjustments for the project, **One Year Contract for Janitorial Services for Main and Satellite Campuses** with an **ABC of ₱ 21,046,094.78**, as follows:

A. Revised Specifications:

Item no. 3.5 Equipment, Tools, Supplies, and Materials to be used in Daily Operations

- The equipment, tools, supplies, and materials shall be delivered to the Main Campus. The Supply and Property Office shall be responsible for the distribution of the delivered items to the Colleges, Units, Offices, and Satellite Campuses.

Item no. 7 Technical Requirements


- Prospective bidders shall submit copies of mandatory clearances such as SSS, PhilHealth, PAG-IBIG, BIR, and DOLE. In case some of the clearances expire, proof of renewal of the clearances shall be considered. Note that, the winning bidder shall provide the renewed clearances before the awarding of the contract.


B. Other Concerns and Reminders:

1. On SLCC requirements, bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the project. Therefore, a completed similar contract amounting to at least 50% of the project's ABC is required and may come/ or have been awarded from/ by any procuring entities.
2. For the purpose of uniformity, the financial bid of the prospective bidders shall follow the prescribed format of the University as attached to the Terms of Reference.
3. The percentage of the overhead/ administrative cost for this project is not only limited to 10% since based on GPPB opinion regarding this, as much as possible, government entities shall not set an upper or lower limit on overhead cost. However, the University also observes and respects the DOLE 174 ruling that overhead cost shall not be lower than 10%. But on the University's end, any bid proposals with higher or lower than 10% overhead shall be accepted as long as the bidders strictly follow the mandatory requirements such as mandatory contributions and salaries for the employees. Moreover, bid proposals with lower than 10% overhead cost, shall still be considered and evaluated during the post-qualification assessment.
4. The prospective bidders may offer a lower bid on the supply and delivery of equipment, tools, supplies, and materials provided that it conforms with the required quality or specifications.
5. Bid proposals with a "free-of-charge" costing on the provision of supply and delivery of tools, equipment, supplies, and materials shall be considered since it is more advantageous to the government.
6. The BAC is still requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG.
7. Bid documents should be packaged well and should contain "dog tags" for easy scanning of all the BAC members.

8. Payment of bidding documents is required before submission of bids. The deadline of bid submission is on **May 30, 2022; 12:00 pm**, late bids will not be accepted.
9. Bid opening will be face-to-face, to be held on **May 30, 2022, at 2:30 pm** at CvSU International House 2.
10. Bid submission through courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.
11. For the payment of bid documents, the prospective bidders are requested to coordinate with the BAC Secretariat.
12. For those who are interested to attend the face-to-face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to be strictly observed.


Prepared by:

  
**ROSELYN M. MARANAN**  
 BAC Secretary

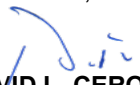
  
**ROSALIE A. PELLE**  
 OIC, ODA/ End-User

Certified correct:

  
**RODERICK M. RUPIDO**  
 TWG Member, Security, Janitorial, and Consulting Services

  
**SUSAN G. TAN**  
 TWG Chair, Security, Janitorial, and Consulting Services

Approved:

  
**DAVID L. CERO, PhD**  
 Chair, BAC for Goods and Consulting Services

Received by the Bidder : \_\_\_\_\_  
 Date : \_\_\_\_\_