



Republic of the Philippines
CAVITE STATE UNIVERSITY
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MINUTES OF THE ONLINE PRE-BIDDING CONFERENCE
SUPPLY, DELIVERY, AND INSTALLATION OF DESKTOP COMPUTERS FOR CARMONA CAMPUS

Present were:

David L. Cero	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- Vice Chair
Edwina O. Roderos	- Member
Noel A. Sedigo	- Member
Gerry M. Castillo	- Member
Jazmin P. Cubillo	- Member
Emeline Guevarra	- TWG Chair, Computer and Office Equipment
Nathaniel V. Mendoza	- World Solution, Tech, Inc
Jose Salvio Tolentino	- Taguchi Supply & Support Corporation
Elmore D. Cabrera	- 3Kings Office and Consumer Goods Trading
Nath Ablaza	- Skypixel18 Ap Services
Cristina Signo	- End-user/ Administrator, CvSU Carmona Campus
Richard Hernandez	- Instructor, CvSU Carmona Campus
Preciosa G. Eraña	- OIC, Procurement Office
Roselyn M. Maranan	- Chair, Secretariat
Al Eugene L. Torres	- Member, BAC Secretariat
Erla F. Matel	- Member, BAC Secretariat
Chester Jade Mojica	- Staff, Procurement Office

The online pre-bidding conference for the SUPPLY, DELIVERY, AND INSTALLATION OF DESKTOP COMPUTERS FOR CARMONA CAMPUS via Cisco Webex was called to order at 2:02 pm on May 16, 2022, and was presided by the BAC Chair, Dr. David L. Cero. The Chair acknowledged the presence of the prospective bidder/s thru video conferencing.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat, and the End-User. No COA and private sector representatives attended the meeting. Four (4) prospective bidders/suppliers attended the online pre-bidding conference via Cisco Webex.

A. The Chair emphasized and clarified the following:

1. ABC of the project is One Million Six Hundred Thousand Pesos (₱ 1,600,000.00).
2. The general requirements and technical specifications were presented.

2.1. Desktop computer (40 units) – amounting to ₱ 40,000.00 per unit

- Processor : i3 10105 3.7GHz up to 4.4GHz 4 Cores 8 Threads 6MB Cache LGA 1200
- Motherboard : LGA 1200 Compatible motherboard or higher
- GPU : Integrated UHD 630 up to 2GB
- RAM : 16GB DDR4 2666MHz
- Storage : 256GB NVME SSD + 1TB HDD 7200rpm
- Monitor : 21.5" IPS 60Hz Monitor
- Casing : Compatible Tower Case w/ 700watts power supply unit
- OS : Licensed Windows 10 Home 64bit English 1Pk DSP OEI DVD
- Accessories : USB keyboard and mouse
UPS 650VA 325watts
Over-the-ear headset with mic
USB Webcam 1080p resolution w/ mic
- Warranty : 1 year

Revision/ Addition of specifications:

- Casing : Compatible Tower Case w/ at least 500watts power supply Unit

B. Queries/ Clarifications from the prospective bidders:

1. The representative of World Solution Tech. Inc. is asking if the delivery date of 30 calendar days may be extended to 90-120 days since there are seen global shortage of supply.
2. The BAC chair responded that the delivery period is 30 days upon receipt of the Notice of Award. Failure to deliver on time will cost charges to the winning supplier. However, a request for an extension from the winning supplier may be submitted to the BAC Secretariat subject to evaluation and approval of BAC.
3. The representative of Skypixel18 Ap Services clarified if it is acceptable if they offer much higher specs than the requirement.
4. The BAC Chairman reiterated that the technical requirements of the requested item are only the minimum specifications. Bidders can offer higher specifications provided that it conforms with the total ABC.
5. The representative of World Solution Tech. Inc. clarified if the 700watt requirement of the power supply unit may be changed to at least the manufacturer's standards.
6. As per the TWG Chair, the bidders may lower the power rating of the power supply unit given that the End User stand to the required computer peripherals and hardware.
7. The End User agreed that the prospective bidders may lower the power wattage as long as the UPS is 80 Plus certified.
8. The BAC Chairman and End-User agreed to change the wattage of the power supply unit from 700watts to at least 500watts.

C. Other Matters:

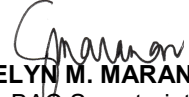
1. The BAC is requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG.
2. Bid documents should be packaged well and should contain "dog tags" for easy scanning of all the BAC members.
3. Payment of bidding documents is required before the submission of bids. The deadline for bid submission is on May 30, 2022; at 12:00 pm, late bids will not be accepted.
4. The face-to-face bid opening will be held on May 30, 2022, at 2:00 pm at CvSU International House 2.
5. Bid submission through the courier system is also allowed. However, the bid documents must be received by the BAC before the deadline of submission of bids.
6. For the payment of bid documents, the prospective bidders are requested to coordinate with the BAC Secretariat.
7. For those who are interested to attend the face-to-face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to observe following the IATF guidelines, thus, bringing of COVID-19 Vaccination Card/ Certificate is a must upon entry into the University, and wearing face masks and social distancing must be observed at all times during the bid conference.

Since there are no queries from the bidders and the BAC members, and there are no other matters to be discussed, the pre-bid conference was adjourned by the BAC Chair at 2:19 pm.

Prepared by:

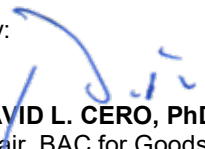


AL EUGENE L. TORRES
Member, BAC Secretariat



ROSELYN M. MARANAN
Chair, BAC Secretariat

Attested By:



DAVID L. CERO, PhD
Chair, BAC for Goods and Consulting Services