



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines

(046) 4150-010 / (046) 4150-0013 loc 203
 www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Office Equipment for HRDO

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project “**Supply and Delivery of Office Equipment for HRDO**” with an Approved Budget for the Contract (ABC) of **Two Hundred Fifty-Two Thousand One Hundred Thirteen Pesos and 04/100 Only (PhP 252,113.04)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

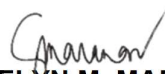
Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	2	unit	Extension cord, 4-universal plug, HD with individual switches Cord length: 5 meters Power: 2500	1,102.50	2,205.00
2.	2	unit	Bookshelves, Open shelves, metal, 6-layers (closed back) Weight capacity: 35kg per layer	11,025.00	22,050.00
3.	10	unit	Cabinet, four-drawer, vertical filing Material: Steel, powder coated plain, fire- proof Size: H1340 x W460 X D620 (mm) Can fit legal folder Smooth railings Centralized lock Color: Light gray	11,025.00	110,250.00
4.	2	unit	Branded computer set <ul style="list-style-type: none"> • Processor: Intel Core i5 • Memory: 8GB DDR4 2666MHz UDIMM up to 32GB of dual-channel DDR4 2666 MHz • Storage: 256GB M.2 2280 PCI-E SSD + 1TB 3.5inch 7200 RPM • Graphics: NVIDIA GeForce GT 1030 with 2GB of DDR5 (supporting: DVI-D, HDMI) • Sound: Integrated high-definition, 5.1- channel surround sound • WLAN: 802.11 ac/a/b/g/n wireless LAN and Bluetooth 4.2 LE • LAN: Gigabit Ethernet • Front/Side/ I/O connectors: Audio jack USB 3.1 Gen 1 port, USB type-CTM port • Rear I/O connectors: HDMI port, LAN port, Audio jack, USB 2.0 port, USB 3.1 Gen 1 port, PCIe x 16 slot, PCIe x 1 slot, M.2 slot (for SSD) • Keyboard and Mouse: USB wired keyboard and wired mouse • Display: 21.5-inch monitor • VGA + HDMI 	49,612.50	99,225.00

			Max. Res.: 1920 x 1080 @60Hz HDMI cable • Operating system: Win 10 Home 64bit with Office for Home & student 2019 Warranty: 2 years' parts – 2-year labor only (2-2-0)		
5.	2	unit	Printer • Print, Scan, Copy • Print speed: Photo default -10 x 15cm/ 4x6" Approx. 69 secs per photo (border) / 90 secs per photo (borderless) *1 draft, A4 (black/colour): up to 33ppm /15ppm *ISO 24734, A4 simplex (black/ colour) • Copying: Maximum copies from standalone: 20 copies Maximum copy size: A4, letter Copy quality: colour/black-and-white; Draft/standard ISO 29183, A4 simplex flatbed (black/colour); up to 7.0 ipm/ 1.7 ipm Max copy resolution: 300 x 300 dpi	9,191.52	18,383.04
TOTAL AMOUNT					252,113.04

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM** of **June 02, 2022**.

Address : Supply Office, Administration Building
 Cavite State University
 Indang, Cavite
 E-mail : supplyoffice@cvsu.edu.ph
 Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
 BAC Secretary, Goods and Services