



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines

(046) 4150-010 / (046) 4150-0013 loc 203
 www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies and Materials for College of Medicine

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for College of Medicine”** with an Approved Budget for the Contract (ABC) of **Eighty-Six Thousand Four Hundred Twenty-Five Pesos and 32/100 Only (PhP 86,425.32)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

| Item No. | Quantity | Unit | Description | Unit Cost | Total Cost |
|----------|----------|--------|--|-----------|------------|
| 1 | 2 | box | Acetate, transparency film, A4 | 300.00 | 600.00 |
| 2 | 10 | pc | Ballpen, black | 5.00 | 50.00 |
| 3 | 10 | pc | Ballpen, blue | 5.00 | 50.00 |
| 4 | 10 | pc | Ballpen, green | 5.00 | 50.00 |
| 5 | 10 | pc | Ballpen, red | 5.00 | 50.00 |
| 6 | 30 | pc | Brown envelope, for A4 size document | 1.75 | 52.50 |
| 7 | 30 | pc | Cable tie | 5.00 | 150.00 |
| 8 | 1 | box | Clip, backfold, 15mm, 12's | 13.00 | 13.00 |
| 9 | 1 | box | Clip backfold, 32mm, 12's | 30.00 | 30.00 |
| 10 | 1 | box | Clip backfold, 41mm, 12's | 55.00 | 55.00 |
| 11 | 1 | box | Clip bulldog, 23mm, 12's | 30.00 | 30.00 |
| 12 | 1 | box | Clip, bulldog. 31mm, 12's | 42.00 | 42.00 |
| 13 | 1 | box | Clip bulldog, 38mm, 12's | 50.00 | 50.00 |
| 14 | 1 | box | Clip bulldog, 51mm, 12's | 73.00 | 73.00 |
| 15 | 1 | box | Clip bulldog, 63mm, 12's | 109.00 | 109.00 |
| 16 | 1 | box | Clip bulldog, 75mm, 12's | 147.00 | 147.00 |
| 17 | 1 | ream | Colored bondpaper, A4, S20, 70gsm, blue | 390.25 | 390.25 |
| 18 | 1 | ream | Colored bondpaper, A4, S20, 70gsm, orange | 390.25 | 390.25 |
| 19 | 1 | ream | Colored bondpaper, A4, S20, 70gsm, yellow | 390.25 | 390.25 |
| 20 | 1 | ream | Colored bondpaper, A4, S20, 70gsm, green | 390.25 | 390.25 |
| 21 | 10 | pc | Corrugated box, for A4 size documents | 60.00 | 600.00 |
| 22 | 1 | box | Envelope, mailing, long, 500pcs/box | 375.80 | 375.80 |
| 23 | 3 | bottle | Epson ink, bottle, 003, black | 290.00 | 870.00 |
| 24 | 2 | bottle | Epson ink, bottle, 003, magenta | 290.00 | 580.00 |
| 25 | 2 | bottle | Epson ink, bottle, 003, yellow | 290.00 | 580.00 |
| 26 | 5 | pc | Eraser, dust-free, big | 22.00 | 110.00 |
| 27 | 5 | pc | Eraser, dust-free, small | 16.00 | 80.00 |
| 28 | 2 | pc | File organizer, plastic, expanding, with divider, A4 | 99.25 | 198.50 |
| 29 | 1 | pc | Flag, campus, 4x8 | 5,500.00 | 5,500.00 |
| 30 | 1 | pc | Flag, Cavite State University, 4x8 | 5,512.50 | 5,512.50 |
| 31 | 1 | pc | Flag, Cavite 4x8 | 4,961.25 | 4,961.25 |
| 32 | 1 | pc | Flag, Indang 4x8 | 4,961.25 | 4,961.25 |
| 33 | 1 | pc | Flag, Philippine National Flag, 4x8 | 330.75 | 330.75 |
| 34 | 20 | pc | Folder, plastic, L-type, A4 | 7.00 | 140.00 |
| 35 | 10 | pc | Folder, sliding, morocco, black, A4 | 10.00 | 100.00 |
| 36 | 5 | pc | Folder, sliding morocco, black, long | 10.00 | 50.00 |

| | | | | | |
|----|----|--------|--|----------|----------|
| 37 | 5 | pc | Folder, sliding, morocco, black, short | 10.00 | 50.00 |
| 38 | 2 | pc | Glue stick, big | 11.00 | 22.00 |
| 39 | 2 | bottle | Ink refill, white board marker, black | 146.00 | 292.00 |
| 40 | 1 | pack | Laminating film, A4, 250mic | 1,323.00 | 1,323.00 |
| 41 | 2 | box | Lead for mechanical pencil | 38.50 | 77.00 |
| 42 | 2 | pack | Map pin, round head, 100 pieces per case | 38.50 | 77.00 |
| 43 | 4 | pc | Marking pen, permanent, broad, black | 38.50 | 154.00 |
| 44 | 4 | pc | Marking pen, permanent, broad, blue | 38.50 | 154.00 |
| 45 | 4 | pc | Marking pen, permanent, broad, red | 38.50 | 154.00 |
| 46 | 4 | pc | Marking pen, permanent, fine, black | 38.50 | 154.00 |
| 47 | 4 | pc | Marking pen, permanent, fine, blue | 38.50 | 154.00 |
| 48 | 4 | pc | Marking pen, permanent, fine, red | 38.50 | 154.00 |
| 49 | 4 | pc | Marking pen, permanent, superfine, black | 49.50 | 49.50 |
| 50 | 4 | pc | Marking pen, permanent, superfine, blue | 49.50 | 49.50 |
| 51 | 4 | pc | Marking pen, permanent, superfine, red | 49.50 | 49.50 |
| 52 | 1 | pc | Numbering machine ink, black | 22.05 | 22.05 |
| 53 | 1 | box | Pencil, #2, 12's/box | 88.20 | 88.20 |
| 54 | 7 | pc | Pencil, mechanical, with 0.5mm lead | 27.50 | 192.50 |
| 55 | 1 | bundle | Ring binder, 1" plastic, 10pcs/bundle, black | 264.60 | 264.60 |
| 56 | 1 | bundle | Ring binder, 1/2" plastic, 10pcs/bundle, black | 93.70 | 93.70 |
| 57 | 1 | bundle | Ring binder, 2" plastic, 10pcs/bundle, black | 452.00 | 452.00 |
| 58 | 1 | bundle | Ring binder, 3" plastic, 10pcs/bundle, black | 661.50 | 661.50 |
| 59 | 1 | bundle | Ring binder, 3/4" plastic, 10pcs/bundle, black | 176.40 | 176.40 |
| 60 | 1 | bundle | Ring binder, 3/8" plastic, 10pcs/bundle, black | 77.10 | 77.10 |
| 61 | 1 | Bottle | Stamp pad ink, black | 70.00 | 70.00 |
| 62 | 1 | Bottle | Stamp pad ink, green | 70.00 | 70.00 |
| 63 | 1 | roll | Tape, double adhesive, 1" | 27.50 | 27.50 |
| 64 | 1 | roll | Tape, double adhesive, 2" | 55.00 | 55.00 |
| 65 | 1 | roll | Tape, double adhesive, 3" | 82.70 | 82.70 |
| 66 | 1 | box | Thumbtacks | 11.00 | 11.00 |
| 67 | 2 | bottle | Epson ink, bottle, 003, cyan | 290.00 | 580.00 |
| 68 | 6 | pc | Ruler, 12 inches, metal | 44.10 | 264.60 |
| 69 | 1 | pc | Ruler, 24 inches, metal | 253.58 | 253.58 |
| 70 | 5 | pc | Wall Clock, quartz | 330.75 | 1,653.75 |
| 71 | 1 | roll | Acetate | 847.82 | 847.82 |
| 72 | 2 | tube | Blade, for general purpose cutter/ utility knife | 14.82 | 29.64 |
| 73 | 1 | bundle | Folder, fancy with slide A4 | 270.40 | 270.40 |
| 74 | 1 | pack | Folder, L-type, A4 | 171.43 | 171.43 |
| 75 | 1 | Pack | Folder, L-type, legal | 243.24 | 243.24 |
| 76 | 2 | cart | Ink cart, Epson C13T664100 (T6641) black | 249.60 | 499.20 |
| 77 | 1 | cart | Ink cart, Epson C13T664200 (T6642) cyan | 249.60 | 249.60 |
| 78 | 1 | cart | Ink cart, Epson C13T664300 (T6643) magenta | 249.60 | 249.60 |
| 79 | 1 | cart | Ink cart, Epson C13T664400 (T6644) yellow | 249.60 | 249.60 |
| 80 | 1 | bottle | Ink for stamp pad | 31.52 | 31.52 |
| 81 | 10 | pc | Magazine file box, large | 41.60 | 416.00 |
| 82 | 4 | set | Marker, fluorescent | 36.66 | 146.64 |
| 83 | 4 | pc | Marker, permanent, black, bullet type | 8.98 | 35.92 |
| 84 | 4 | pc | Marker, permanent, blue, bullet type | 8.98 | 35.92 |

| | | | | | |
|---------------------|----|--------|--|------------------|-----------|
| 85 | 4 | pc | Marker, permanent, red, bullet type | 8.98 | 35.92 |
| 86 | 2 | box | Paper clip, vinyl/plastic coated, 33mm | 7.76 | 15.52 |
| 87 | 2 | box | Paper clip, vinyl/plastic coated, 50mm | 13.78 | 27.56 |
| 88 | 5 | ream | Paper, multicopy, A4, 80gsm | 136.66 | 683.30 |
| 89 | 2 | pc | Record book, 500 pages, size:214mm x 278mm min | 101.92 | 203.84 |
| 90 | 1 | bundle | Ring binder, plastic, 32mm | 239.79 | 239.79 |
| 91 | 1 | box | Rubber band, no.18 | 100.05 | 100.05 |
| 92 | 2 | pc | Sign pen, black | 20.26 | 40.52 |
| 93 | 2 | pc | Sign pen, blue | 20.26 | 40.52 |
| 94 | 2 | pc | Sign pen, red | 20.26 | 40.52 |
| 95 | 2 | box | Staple wire, standard | 22.41 | 44.82 |
| 96 | 1 | Roll | Tape masking 48mm | 106.60 | 106.60 |
| 97 | 2 | Roll | Tape transparent 24mm | 10.09 | 20.18 |
| 98 | 2 | Roll | Tape transparent 48mm | 19.97 | 39.94 |
| 99 | 1 | unit | Stapler, heavy duty, binder type | 914.22 | 914.22 |
| 100 | 4 | unit | Tape dispenser, table top | 64.20 | 256.80 |
| 101 | 1 | unit | Binding and Punching machine, 50mm, binding capacity | 9,534.72 | 9,534.72 |
| 102 | 1 | pc | Dating and Stamping machine | 453.96 | 453.96 |
| 103 | 1 | pc | Digital voice recorder | 6,415.64 | 6,415.64 |
| 104 | 20 | pc | Laboratory Gown (S, M, L) ¾ sleeves | 308.70 | 6,174.00 |
| 105 | 10 | Pcs | Laboratory Gown (XL, 2XL) ¾ sleeves | 385.88 | 3,858.75 |
| 106 | 10 | pc | Sphygmomanometer, manual | 1,653.75 | 16,537.50 |
| 107 | 1 | box | Ambroxol tab, Muscovan, 100's 30mg | 132.30 | 132.30 |
| 108 | 1 | box | Band Aid | 181.91 | 181.91 |
| 109 | 10 | tab | Kremil S | 7.72 | 77.18 |
| 110 | 5 | pc | Kremil S Advanced | 23.00 | 115.00 |
| 111 | 10 | tab | Paracetamol | 5.00 | 50.00 |
| 112 | 5 | tab | Loperamide | 18.00 | 90.00 |
| TOTAL AMOUNT | | | | 86,425.32 | |

2. Delivery Period: ____ calendar days from the receipt of P.O.

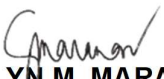
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of June 13 2022.**

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Services