



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines  
 ☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203  
 www.cvsu.edu.ph

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Office Supplies and Equipment for OVPRE**

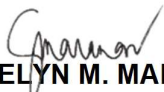
1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Office Supplies and Equipment for OVPRE”** with an Approved Budget for the Contract (ABC) of **One Hundred Ninety-Nine Thousand Eight Hundred Eighty-Seven Pesos and 50/100 Only (PhP 199,887.50)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1	20	Rms	Copy paper, A4, 80gsm	200.00	4,000.00
2	2	Units	Desktop Computer • Intel Core i5 11 <sup>th</sup> Gen • 8GB DDR4 2666MHz UDIMM Up to 32GB of Dual Channel DDR4 2666MHz • 1TB HDD + 256GB SSD • 23" LED Monitor, VGA + HDMI Cables • with keyboard and mouse • NVIDIA GeForce GT 1030 with 2GB of DDR5 • Integrated high definition, 5.1channel surround sound • Win 10 Home 64bit with MS Home & Student 2019 (Licensed) • usb hd Webcam 1080, over-ear headset, avr 500watts	49,612.50	99,225.00
3	1	Unit	Printer, Multifunction, Wifi, AIO (Print, Copy, Scan, Fax) with ADF • Print Method: Precision Core Printhead • Maximum Resolution: 4800 x 1200 dpi Automatic 2-sided • Scan Speed: 200dpi: 12sec/27 sec ADF Monochrome (simplex) 200dpi: 5.0ipm ADF Colour(Simplex) 200dpi: 5.0ipm • ADF Specification: Support paper thickness: 64-95 g/m <sup>2</sup> Paper Capacity: 30sheets • Paper handling: Number of trays: 1 Standard paper input capacity: up to 250sheets of plain paper(80 g/m <sup>2</sup> • Paper size: Legal, letter, A4, B5, A5, A6Hagaki, Indian-Legal, 16K, B6, envelope • Control panel: 2.4" Colour LCD Screen, AC 220-240V Rated Frequency: 50-60Hz Operating: 12-0 W Sleep: 0.9 Power Off: 0.2W Standby: 5.3W	22,050.00	22,050.00
4	5	Pcs	Microsoft Office Home & Student 2021	5,000.00	25,000.00
<b>TOTAL AMOUNT</b>					<b>199,887.50</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of July 11, 2022.**

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite  
E-mail : supplyoffice@cvsu.edu.ph  
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Services