



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines
☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION

Supply and Delivery of Office Supplies and Equipment for Sustain IPTBM Project

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project “**Supply and Delivery of Office Supplies and Equipment for Sustain IPTBM Project**” with an Approved Budget for the Contract (ABC) of **Seventy-One Thousand One Hundred Fifty Pesos Only (PhP 71,150.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1	1	Pc	Document Scanner, continuous <ul style="list-style-type: none">• Scanner Type: A4 sheet-fed, one-pass duplex colour scanner• Sensor Type: Contact Image Sensor (CIS)• Scanning Method: Fixed carriage & moving document• Light Source: RGB LED• Optical Resolution: 600 x 600 dpi• Output Resolution: 50-1.,200dpi (in 1 dpi increments)• Bit Depth: Each colour (RGB): 10 bit input / 8 bit output• Min Document Size: 50.8 x 50.8mm• Max Document Size: 215.9 x 6.096mm• ADF Capacity: 100sheets (80g/m2)• Daily Scan Volume: Up to 7,000 pages/day• Multi feed detection: Ultrasonic Sensor and Length Detection• Interface: USB 3.0	50,000.00	50,000.00
2	1	Pc	Paper cutter, A4	2,500.00	2,500.00
3	10	Btls	Epson ink, T6641, black	290.00	2,900.00
4	10	Btls	Epson ink, T6642, cyan	325.00	3,250.00
5	10	Btls	Epson ink, T6643, magenta	325.00	3,250.00
6	10	Btls	Epson ink, T6644, yellow	325.00	3,250.00
7	10	Cans	Disinfectant Spray, 510g	600.00	6,000.00
TOTAL AMOUNT					71,150.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of July 11, 2022**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Services