



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines

(046) 4150-010 / (046) 4150-0013 loc 203  
 www.cvsu.edu.ph

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Office Equipment and Supplies**

- The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project “**Supply and Delivery of Office Equipment and Supplies**” with an Approved Budget for the Contract (ABC) of **Four Hundred Forty-Three Thousand Nine Hundred Sixty-Four Pesos and 30/100 Only (PhP 443,964.30)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	6	Units	Laptop • Intel Core i7 11 <sup>th</sup> Generation • 16GB DDR4 • 1TB NVMe SSD • 15.6 inches display with IPS, Full HD 1920 x 1080, ComfyView L-backlit TFT LCD • Intel Iris Xe Graphics, supporting OpenGL 4.5, Open CLTM 2.2, Microsoft DirectX12 • 3-PIN 65W AC adapter • 48Wh 3-cell Li-ion battery • Windows 11 Home 64bit (Licensed) with Microsoft Office Home and Student 2021 (Licensed)	60,000.00	360,000.00
2.	1	Pc	Small Business Switch 24 port - 350 Series Managed Switches • 24 x 10/100Mb/s Ethernet (RJ45) PoE + 2 x 10/100/1000 Mb/s Gigabit Combo (Ethernet/SFP) 2 x SFP • 1 x console RJ-45 management • 12.8 Gb/s • RAM 512MB / Flash memory 256mb • 100-240 VAC 50/60Hz AC Input Power • Static IPv4 routing, CIDR • 12MB • Rack Mountable 1u	25,000.00	25,000.00
3.	2	Bxs	Belden Cat5e Ethernet Cable	6,500.00	13,000.00
4.	60	Pcs	RJ 45 connector	7.00	420.00
5.	2	Pcs	Duct tape, 3"	231.50	463.00
6.	10	Pcs	Type C to Ethernet Adapter	500.00	5,000.00
7.	50	Pcs	Notepad, stick-on, 76mm x 100mm, 3 x 4"	59.28	2,964.00
8.	50	Pcs	Arch file, 3-hole, A4, D-Type, 3", with label	400.00	20,000.00
9.	5	Packs	Photo paper, glossy	110.25	551.25
10.	1	Pack	Lmaining film	661.50	661.50
11.	1	Rm	Colored paper, A4, 70gsm, assorted	390.25	390.25
12.	5	Rms	Paper, multicopy, A4, 80gsm	133.66	668.30

13.	1	Set	Spotlight with stand (warm)	3,000.00	3,000.00
14.	2	Rolls	Double sided tape, 2"	55.00	110.00
15.	3	Yard	Table cloth (white)	100.00	300.00
16.	10	Yard	Skirting cloth	100.00	1,000.00
17.	5	Packs	Table pins	50.00	250.000
18.	2	Pcs	Photo frame with stand, A4	93.00	186.00
19.	5	Pcs	Tarpaulin	2,000.00	10,000.00
<b>TOTAL AMOUNT</b>					<b>443,964.30</b>

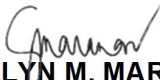
2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of September 05, 2022.**

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Services