



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
Indang, Cavite, Philippines  
☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203  
www.cvsu.edu.ph

**INVITATION TO SUBMIT QUOTATION**  
**Venue LayOut Design and Styling and Supply of Materials needed for Graduation of CvSU Gentri Campus**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Services for Venue LayOut Design and Styling for Graduation of CvSU Gentri Campus”** with an Approved Budget for the Contract (ABC) of **Sixty-Five Thousand Pesos Only (PhP 65,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

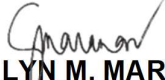
Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	Lot	Venue LayOut Design & Styling  PACKAGE INCLUSIONS: • Thematic Stage Design with Backdrop and pillars (Filipiniana Theme) • Fresh flowers & dried leaves arrangement • Chairs for Special Guests and School Administrators (on stage c/o Venue) • Impressive Presidential Table on stage with Floral arrangement • Skirted long table for awards, plaques, etc. • Thematic Lighted Welcome Arc • Dressed-up center aisle • 700 sets of Monobloc chairs with cover (for the graduates, parents & faculty) (600 chairs to be provided by venue, 100 chairs & 700 seat covers c/o VSAV) • Ceiling treatment with black & beige linens & thematic hanging lanterns & dried leaves/ornaments • Enclosed curtained standby/holding area with 20 chairs ( c/o Venue) for guests/visitors (located in between the lobby & event hall) • 4 Pillars standing at the lobby center wall • Wall on both sides of stage (ground) for enclosed backstage	65,000.00	65,000.00
<b>TOTAL AMOUNT</b>					<b>65,000.00</b>

2. Delivery Period: \_\_\_\_\_ calendar days from the receipt of P.O.

3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of August 22, 2022.**

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite  
E-mail : supplyoffice@cvsu.edu.ph  
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Services