



## INDICATIVE FY 2023 ANNUAL PROCUREMENT PLAN

Code (PAP)	Procurement/Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
<b>MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)</b>												
<b>A</b>	<b>Traveling Expenses</b>											
	Travelling Expense-Local	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	693,655.73	693,655.73		Consolidated figure for travelling expenses of colleges and units of the university
	Travelling Expense-Foreign	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	595,000.00	595,000.00		
<b>B</b>	<b>Training and Scholarship Expenses</b>											
	Training Expenses	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	1,822,068.45	1,822,068.45		Training expenses related to institutional development and ISO requirements of the university
<b>C</b>	<b>Supplies and Materials Expenses</b>											
	Office Supplies Expenses	Main Campus	Agency to Agency	First Quarter - Fourth Quarter				GAA	369,818.32	369,818.32		
	Office Supplies Expenses	Main Campus	Shopping	First Quarter - Fourth Quarter				GAA	7,000.00	7,000.00		
	Office Supplies Expenses	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	1,366,072.99	1,366,072.99		Consolidated figure for the procurement of office supplies of several units of the university
	Office Supplies Expenses	Main Campus	Direct Contracting	First Quarter - Fourth Quarter				GAA	4,520.25	4,520.25		
	Accountable Forms Expenses	Main Campus	Agency to Agency	First Quarter - Fourth Quarter				GAA	16,000.00	16,000.00		Official receipts and other accountable forms
	Non Accountable Forms	Main Campus	Small Value Procurement	First Quarter				GAA	123,990.00	123,990.00		
	Medical, Dental and Laboratory Supplies Expenses	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	199,321.00	199,321.00		
	Fuel, Oil and Lubricants Expenses	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	870,545.44	870,545.44		Fuel, oil and lubricant consumption expenses of all colleges and units
	Agricultural Supplies Expenses	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	182,761.78	182,761.78		
	Military, Police and Traffic Supplies Expenses	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	4,500.01	4,500.01		

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	Other Supplies & Materials Expenses	Main Campus	Agency to Agency	First Quarter - Fourth Quarter				GAA	152,322.78	152,322.78		
	Other Supplies & Materials Expenses	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	880,418.11	880,418.11		Consolidated figure for the procurement of various office supplies and materials of 2 campuses and several units of the university; Include several items with diversified specifications.
D	<b>Semi Expendable Machinery and Equipment</b>											
	Semi Expendable Office Equipment	Main Campus	Agency to Agency	First Quarter - Fourth Quarter				GAA	102,473.47	102,473.47		
	Semi Expendable Office Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	265,961.38	265,961.38		Various semi-expendable office equipment of different campuses and colleges with diversified specifications
	Semi Expendable ICT Equipment	Main Campus	Agency to Agency	First Quarter - Fourth Quarter				GAA	332,006.01	332,006.01		Consolidated figure for the procurement of various semi-expendable ICT equipment of 2 campuses and several units of the university, of which items are with diversified specifications
	Semi Expendable ICT Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	520,336.50	520,336.50		Consolidated figure for the procurement of various semi-expendable ICT equipment of 2 campuses and several units of the university, of which items are with diversified specifications
	Semi Expendable Agricultural and Forestry Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	16,471.75	16,471.75		
	Semi Expendable Communication Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	104,075.00	104,075.00		
	Semi Expendable Disaster Response and Rescue Equipment	Main Campus	Agency to Agency	First Quarter - Fourth Quarter				GAA	94,494.75	94,494.75		
	Semi Expendable Disaster Response and Rescue Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	3,858.75	3,858.75		
	Semi Expendable Military, Police and Security Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	15,000.00	15,000.00		
	Semi Expendable Technical and Scientific Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	1,091.48	1,091.48		

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	Semi Expendable Other Machinery and Equipment	Main Campus	Agency to Agency	First Quarter - Fourth Quarter				GAA	397.28	397.28		
	Semi Expendable Other Machinery and Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	169,709.86	169,709.86		
E	<b>Semi Expendable Furnitures, Fixtures and Books</b>											
	Semi Expendable Furniture and Fixtures	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	619,734.61	619,734.61		Consolidated figure for the procurement of semi-expendable furnitures and fixtures of 10 campuses and several units of the university wherein the highest amount for each unit does not reached the threshold amount for PB
H	<b>Communication Expenses</b>											
	Postage & Deliveries	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	44,600.00	44,600.00		
	Telephone Expenses- Mobile	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	92,320.00	92,320.00		
	Telephone Expenses- Landline	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	35,000.00	35,000.00		
	Internet Expenses	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	151,588.48	151,588.48		
I	<b>Awards/Rewards Expenses</b>											
	Awards/ Rewards Expenses	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	40,000.00	40,000.00		
	Rewards and Incentives	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	40,000.00	40,000.00		
	Prizes	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	30,180.00	30,180.00		
J2	<b>Survey, Research, Exploration and Development Expenses</b>											
	Research, Exploration and Development	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	1,080,000.00	1,080,000.00		Consolidated figures for the conduct of various research exploration and development projects .
K	<b>Professional Services</b>											
	Legal Services	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	16,616.00	16,616.00		
	Other Professional Services	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	420,000.00	420,000.00		
L	<b>General Services</b>											
	Other General Services	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	449,625.00	449,625.00		

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M	<b>Repair and Maintenance (R&amp;M)</b>											
	<b>R&amp;M - Infrastructure Assets</b>											
	Water Supply Systems	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	125,000.00	125,000.00		
	Power Supply Systems	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	100,000.00	100,000.00		
	<b>R&amp;M -- Buildings and Other Structures</b>											
	Buildings	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	10,000.00	10,000.00		
	<b>R&amp;M -- Machinery and Equipment</b>											
	Office Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	63,500.00	63,500.00		
	ICT Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	27,174.01	27,174.01		
	Printing Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	2,000.00	2,000.00		
	Technical and Scientific Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	20,000.00	20,000.00		
	Other Machinery and Equipment	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	7,000.00	7,000.00		
	<b>R&amp;M - Transportation Equipment</b>											
	Motor Vehicles	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	190,000.00	190,000.00		
	<b>R&amp;M - Furniture and Fixtures</b>											
	Furniture & Fixtures	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	50,000.00	50,000.00		
P	<b>Other Maintenance &amp; Operating Expenses</b>											
	Printing and Binding Expenses	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	409,500.00	409,500.00		
	Representation Expense	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	1,895,588.89	1,895,588.89		Consolidated figure for the representation expense of several units of the university
	Other Maintenance & Operating Expenses	Main Campus	Small Value Procurement	First Quarter - Fourth Quarter				GAA	416,547.24	416,547.24		Consolidated figure for other MOOE several units of the university
	<b>Sub-total, MOOE</b>								<b>15,619,845.32</b>	<b>15,619,845.32</b>		
<b>CAPITAL OUTLAYS</b>												
	<b>Sub-total, Capital Outlay</b>											
	<b>GRAND TOTAL</b>								<b>15,619,845.32</b>			

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