



Republic of the Philippines
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MINUTES OF THE PRE-BIDDING CONFERENCE
SUPPLY, DELIVERY AND INSTALLATION OF ICT EQUIPMENT
LOT E: PROJECT LINK FOR CARMONA CAMPUS

Present were:

Lolita G. Herrera	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- Vice Chair
Edwina O. Roderos	- Member
Noel A. Sedigo	- Member
Gerry M. Castillo	- Member
Jazmin P. Cubillo	- Member
Emeline C. Guevarra	- TWG Chair, Computer and Office Equipment
Dindo C. Marges	- TWG Member, Computer and Office Equipment
Bambi Alvarado	- Representative, Joneco Tech Marketing Corp.
Mila M. Matel	- Representative, Masangkay Computer Center
Joan Fortuna	- Representative, Carmona Campus
Richard L. Hernandez	- Representative, Carmona Campus
Preciosa G. Eraña	- OIC, Procurement Office
Roselyn M. Maranan	- Chair, Secretariat
Al Eugene L. Torres	- Member, BAC Secretariat
Erla F. Matel	- Member, BAC Secretariat
Ginalyn M. Marzo	- Member, BAC Secretariat

The pre-bidding conference for the SUPPLY, DELIVERY AND INSTALLATION OF ICT EQUIPMENT – LOT E: PROJECT LINK FOR CARMONA CAMPUS held at Hostel Tropicana was called to order at 3:00 pm on October 18, 2022, and was presided over by the BAC Chair, Ms. Lolita G. Herrera. The Chair acknowledged the presence of two (2) representatives of the prospective bidders.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat, and the End-User. No COA and private sector representatives attended the meeting.

A. The Chair emphasized and clarified the following:

1. The ABC of the project is One Million Three Hundred Thirty-Eight Thousand Pesos (₱ 1,338,000.00).
2. The source of funds for the project is FUND 164-INCOME.
3. The general requirements and technical specifications were presented.
 - 3.1. Wi-Fi Broadband (20 pcs) – amounting to ₱ 60,000.00
 - Capacity: Up to 10 devices
 - Network: 4G/LTE Up to 150Mbps
 - Warranty: 1 year
 - 3.2. UPS (20 units) – amounting to ₱ 40,000.00
 - 325 Watts / 650VA, (4) NEMA 5-15R (Battery Backup)
 - Topology: Line interactive
 - Input voltage range for main operations: 180 - 270V
 - Power cord: 1
 - Lead-acid battery
 - recharge time: 4hour(s)
 - Battery life (Years): 2-4
 - 141MM, 14.1CM, 101MM, 10.1CM, 300MM, 30.0CM, 4.33KG
 - Standard Warranty: 2 years repair or replace

3.3. Desktop Computer (19 units) – amounting to ₱ 722,000.00

- Processor: i3 10100 4cores 8thread up to 4.3 Ghz
- Motherboard: H410M mATX
- GPU: Integrated UHD 630 up to 2GB
- RAM: 16Gb DDR4 2666Mhz
- Storage: 256 Gb + 1Tb HDD
- Monitor: 20 inches LED HDMI Touchscreen Monitor
- Casing: mATX or SFF
- OS: Licensed Windows 10 Home
- Noise Cancelling headset, 1080fps webcam, mouse, and keyboard
- Warranty: 1 year

3.4. Laptop Computer (3 units) – amounting to ₱ 180,000.00

- Processor: Ryzen 7 400 Series
- GPU: Integrated UHD 630 up to 2Gb
- RAM: 16Gb DDR4 2666Mhz
- Storage: 256Gb + 1Tb HDD
- Display: 1440 UPS
- OS: Licensed Windows 10 Home
- Miscellaneous: Network Port, and USB Type C available
- Additional software: Microsoft Office
- Warranty: 1 year

3.5. USB Flash Drive (10 unit) – amounting to ₱ 10,000.00

- Speed: USB 3.0 performance Speed
- Storage: 64GB 150Mb cache
- Dimension: 0.52" x 1.67" x 0.25"
- Operating temperature: 32 -113 F (0-45 C)
- warranty: 1 year

3.6. Android Phone (2 units) – amounting to ₱ 22,000.00

- Display: 1080p 120hz display
- Processor: Snapdragon 732G
- Storage: 6Gb Ram 64Gb ROM UFS 2.1
- Camera: 48MP main Camera 20MP Front Camera
- Charging Type: 33w fast charger, USB type C
- 4500 mAh

3.7. Touch Screen Monitor (19 units) – amounting to ₱ 304,000.00

- Screen size, type and ratio: 17 inches, VA, 4:3
- Screen dimension: 340mm x 270mm
- type and view Angle: Capacitive touch, H: 160 V: 140
- Interface type: D-Sub, USB HDMI VGA, Audio
- Resolution and Brightness: 1280 x 1024, 300cd/m2
- Frequency and response time: 30-80KHz/60-75Hz, 5ms
- Number of colors: 16.2M
- System Supporting: Windows, Linux, mac, Raspberry Pi
- Body Dimension: Height with Stand 400mm
- Warranty: 1 year warranty

B. Queries from the prospective bidders/ Agreements:

1. Ms. Alvarado raised her question regarding the specifications of item no. 3 – if the GPU is integrated or dedicated, branded or cloned, and the monitor is a touchscreen or a basic one.
2. The End-User is requested to review the specifications specifically on item no. 3 and must submit the revisions as soon as possible.
3. Any changes in the specifications will be included/ posted in the supplemental bid bulletin.

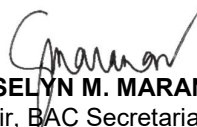
C. Other Matters:

1. The BAC is requesting prospective bidders to submit three (3) sets of bid documents for simultaneous opening and evaluation of the BAC members and TWG.
2. Bid documents should be packaged well and should contain "dog tags" for easy scanning of all the BAC members.
3. Payment of bidding documents is required before the submission of bids. The deadline for bid submission is on November 3, 2022, at 8:00 am, late bids will not be accepted.
4. The face-to-face bid opening will be held on November 3, 2022, at 3:00 pm at CvSU Hostel Tropicana.
5. Bid submission through the courier system is also allowed. However, the bid documents must be received by the BAC before the deadline for the submission of bids.
6. For the payment of bid documents, the prospective bidders are requested to coordinate with the BAC Secretariat. Online payment through Landbank LinkBiz is accepted.
7. For those who are interested to attend the face-to-face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to observe following the IATF guidelines, thus, wearing of face masks and social distancing must be observed at all times during the bid conference.

Since there are no queries from the bidders and the BAC members, and there are no other matters to be discussed, the pre-bid conference was adjourned by the BAC Chair at 3:30 pm.

Prepared by:


AL EUGENE L. TORRES
Member, BAC Secretariat


ROSELYN M. MARANAN
Chair, BAC Secretariat

Attested By:


LOLITA G. HERRERA
Chair, BAC for Goods and Consulting Services