



Republic of the Philippines
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MINUTES OF THE PRE-BIDDING CONFERENCE
SUPPLY, DELIVERY, AND INSTALLATION OF VARIOUS LABORATORY EQUIPMENT
WITH ICT EQUIPMENT
LOT A: DEPARTMENT OF PHYSICAL SCIENCES

Present were:

Lolita G. Herrera	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- Vice Chair
Edwina O. Roderos	- Member
Noel A. Sedigo	- Member
Gerry M. Castillo	- Member
Jazmin P. Cubillo	- Member
Emeline C. Guevarra	- TWG Chair, Computer and Office Equipment
Dindo C. Marges	- TWG Member, Computer and Office Equipment
Rene B. Betonio	- TWG Chair, Medical, Dental, and Laboratory Equipment/ End-User
Lani S. Rodis	- TWG Member, Medical, Dental, and Laboratory Equipment
Elizabeth A. Mora	- Representative, Labtraders Inc.
Alicia M. Ligsac	- Representative, Yana Chemodities
Cora Luisa Maximo	- Representative, Dakila Trading Corp.
Mark Gil Beronilla	- Representative, Bigone Solutions, Inc.
Elizabeth Gabillete	- Representative, Levins International Corp.
Sherwin Baltonado	- Representative, Hytech Power Inc.
Angelo Cayubit	- Representative, Hytech Power Inc.
Preciosa G. Eraña	- OIC, Procurement Office
Roselyn M. Maranan	- Chair, Secretariat
Al Eugene L. Torres	- Member, BAC Secretariat
Erla F. Matel	- Member, BAC Secretariat
Ginalyn M. Marzo	- Member, BAC Secretariat

The pre-bidding conference for the SUPPLY, DELIVERY, AND INSTALLATION OF VARIOUS LABORATORY EQUIPMENT WITH ICT EQUIPMENT – LOT A: DEPARTMENT OF PHYSICAL SCIENCES held at Hostel Tropicana was called to order at 3:30 pm on October 18, 2022, and was presided over by the BAC Chair, Ms. Lolita G. Herrera. The Chair acknowledged the presence of seven (7) representatives of the prospective bidders.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat, and the End-User. No COA and private sector representatives attended the meeting.

A. The Chair emphasized and clarified the following:

1. The ABC of the project is One Million Six Hundred Fourteen Thousand Nine Hundred Fifty-Five Pesos and Fifty-Two Centavos (₱ 1,614,955.52).
2. The source of funds for the project is FUND 164-INCOME.
3. The general requirements and technical specifications were presented.

3.1. Branded Computer Set, 10th Gen Intel Core i7-12700; Memory: 8GB; Storage: 256GB M.2 2280 PCI-E SSD + 1 TB 3.5- inch 7200RPM (1 unit) – amounting to ₱ 60,000.00

- Processor: Intel Core i7-12700 processor, 12 cores 20 Threads, 25MB L3
- Cache, 2.1 GHz Base up to 4.9GHz Max Frequency
- Mother Board: Intel H610 Chipset
- Memory: 8GB DDR4 3200MHz
- Storage: 256GB M.2 2280 PCI-E SSD + 1 TB 3.5-inch 7200RPM
- Graphics: GeForce GT1030 2GB
- Display: 24" LED Monitor

- Audio: Integrated high-definition, 5.1-channel surround sound
- WLAN: 802.11 ac/a/b/g/n wireless LAN and Bluetooth
- LAN: Gigabit Ethernet
- Front/Side I/O connectors: Card reader, Audio jack, USB 3.2 Gen2 Type A port, USB 3.2 Gen2 Type C port
- Rear I/O connectors: HDMI port, LAN port, Audio jack, USB 2.0 Type A port, USB 3.2 Gen1 Type A port, Number of PCIe x16 slot, Number of PCIe x1 slot, M.2 slot (for SSO), M.2 slot (for WLAN)
- Operating System: Windows 11 Home with MS Office Home & Student 2021 (Licensed)

3.2. Laptop, AMD Ryzen 7 5700U; Memory: 8GB RAM; Storage: 512GB SSD; with free office (1 unit) – amounting to ₱ 47,000.00

- Microprocessor: AMD Ryzen 7 5700U (up to 4.3 GHz max boost clock(2i), 8 MB L3 cache, 8 cores, 16 threads)
- Chipset: AMD Integrated SoC
- Memory: 8 GB DDR4-3200 MHz RAM (1 x 8 GB)
- Video Graphics: AMD Radeon Graphics Integrated
- Storage: 512 GB PCIe SSO
- Display: 39.6 cm (15.6") diagonal, FHD (1920x1080), micro-edge, anti-glare, 250 nits, 45% NTSC
- Wireless connectivity: Realtek RTL8822CE 802.11 a/b/g/n/ac
- (2x2) WiFi and Bluetooth 5 Combo
- Expansion Slots: 1 multi-format SD media card reader
- External ports: 1 SuperSpeed USB Type-C 5Gbps signaling rate; 2 SuperSpeed USB Type-A 5Gbps signaling rate; 1 HDMI 1.4b;1
- AC smart pin: 1 Headphone/microphone combo
- Power Supply: 45w Smart AC power Adapter
- Battery Type: 3- cell, 41 Wh Li-ion
- Battery life mixed usage: Up to 9 Hours and 30 min.
- Video Playback Battery life: Up to 9 hours
- Webcam: HP True Vision 720p HD Camera with integrated dual array digital microphones
- Audio: Dual Speakers
- Software Operating System: Windows 11 Home (Licensed)
- Software Included: McAfee LiveSafe
- Free: MS Office
- Home and Student 2021 (Licensed) and Backpack

3.3. Printer, Multifunction, continuous (2 units) – amounting to ₱ 16,000.00

- Print speed
 - Maximum: Black 33 ppm and color 15 ppm
- Normal :Black 10.5 ISO ppm and color 5 ISO ppm
- Print functions: Collate
- COPY
 - Maximum copy resolution: 360 x 360 dpi
 - Quantity: 1-20
 - copies (without PC)
 - Size: A4, letter
- SCAN
 - Scanner type: Flatbed with color CIS
 - Maximum scanning area: 8.5" x 11.7" (21.6 x 29.7 cm)
 - Resolution
 - Optical: 600 dpi
 - Hardware: 600 x1200 dpi
 - Interpolated: 9600 x 9600 dpi
 - Depth of color
 - Grayscale:16 bits input, 8 bits output
 - Black and white: 16 bits input, 1 bit output

3.4. Chemistry Laboratory Table (12 units) – amounting to ₱ 972,300.00

- Dimension: Approx. LWH: 3.6 m x 1 m x 0.9 m
- Epoxy Resin chemtop Acid Resistant top with central sink
- laminated base frame with adjustable levelers
- 10 open shelves
- 1 base cabinet with 1 swing door
- Equipped with gooseneck faucet, electrical outlet and gas outlet

3.5. Fumehood (2 units) – amounting to ₱ 400,000.00

- Internal capacity: 0.33-0.42 cubic meter
- Work surface height: 900 mm
- Maximum opening: 750 mm
- Air Velocity: up to 0.8 m/s
- System exhaust volume: up to 570 m³/h
- Noise: < 68dB
- Exhaust duct: PVC
- Diameter: at least 300mm
- LED Lamp; 8W
- Blower : Built-in PP centrifugal blower
- Front window: Manual, 5mm toughened glass, Height adjustable
- Power supply: 220 V ± 10%
- Consumption: 400 W
- Material Exterior: 1.0mm cold-rolled steel with bacteria power coating
- Interior: High grade melamine board with good acid and alkali resistant function
- Work table: Chemical resistant phenolic resin
- Accessory: Gas Tap

3.6. Emergency Shower with Eye Wash (3 units) – amounting to ₱ 49,065.96

- Eyewash stations volume at least 1.5 liters/minute (0.4 gallons/minute) for 15 minutes. The combination eye and face wash stations require 11.4 liters per minute (3.0 gallons per minute).
- The emergency shower should deliver a pattern of water with a diameter of at least 50cm (20 inches) at 150cm (60 inches).

3.7. Top Loading Balance (2 units) – amounting to ₱ 70,589.56

- Maximum Capacity : 3,200 g Readability : at least 0.01 g Repeatability : about 0.01 g
- Settling time: about 1.5 s
- Linearity: ± 0.02 g
- Display: about 7" color Graphic TFT Touchscreen
- Interferences: LAN; USB Device; USB Host
- Power: 240 V, 50/60 Hz
- Material: Die-Cast Aluminum

B. Queries from the prospective bidders/ Agreements:

1. The mode of bidding/ awarding is per sub-lot with 2 sub-lots. Sub-lot 1 is for ICT equipment and sub-lot 2 is for laboratory equipment and table.
2. On item no. 6, the winning bidder will be the one to provide the installation layout of the piping lines of the eye shower.
3. The source of water, the specific area for installation, and the drainage system for the eye shower is already in place according to the End-User.
4. On item no. 5 (fumehood), Mr. Baltonado of Hytech Power Inc. noticed that the item requested is not ductless since as indicated in the specifications the item requires an exhaust duct.
5. Any changes in the specifications will be included/ posted in the supplemental bid bulletin.

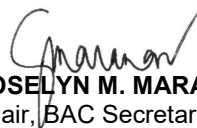
C. Other Matters:

1. The BAC is requesting prospective bidders to submit three (3) sets of bid documents for simultaneous opening and evaluation of the BAC members and TWG.
2. Bid documents should be packaged well and should contain “dog tags” for easy scanning of all the BAC members.
3. Payment of bidding documents is required before the submission of bids. The deadline for bid submission is on November 3, 2022, at 8:00 am, late bids will not be accepted.
4. The face-to-face bid opening will be held on November 3, 2022, at 3:30 pm at CvSU Hostel Tropicana.
5. Bid submission through the courier system is also allowed. However, the bid documents must be received by the BAC before the deadline for the submission of bids.
6. For the payment of bid documents, the prospective bidders are requested to coordinate with the BAC Secretariat. Online payment through Landbank LinkBiz is accepted.
7. For those who are interested to attend the face-to-face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to observe following the IATF guidelines, thus, wearing of face masks and social distancing must be observed at all times during the bid conference.


Since there are no queries from the bidders and the BAC members, and there are no other matters to be discussed, the pre-bid conference was adjourned by the BAC Chair at 4:00 pm.

Prepared by:


AL EUGENE L. TORRES
Member, BAC Secretariat


ROSELYN M. MARANAN
Chair, BAC Secretariat

Attested By:


LOLITA G. HERRERA
Chair, BAC for Goods and Consulting Services