



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
Indang, Cavite, Philippines

(046) 4150-010 / (046) 4150-0013 loc 203

[www.cvsu.edu.ph](http://www.cvsu.edu.ph)

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Office Supplies and Equipment for PCAARRD Coffee Value Chain**

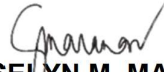
1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Office Supplies and Equipment for PCAARRD Coffee Value Chain”** with an Approved Budget for the Contract (ABC) of **Seventy-Three Thousand Three Hundred Sixty Pesos Only (PhP 73,360.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	3	pcs	Spray Bottle, Transparent, 500ml	60.00	180.00
2.	2	L	Liquid disinfectant Multi-action, lavender	1,510.00	3,020.00
3.	50	reams	Bond paper, 70gsm A4	200.00	10,000.00
4.	1	unit	Printer, Multifunction, Continuous Ink	11,000.00	11,000.00
5.	20	bottle	Epson Ink 003, black	290.00	5,800.00
6.	1	unit	Refrigerator, 2 door, 7.6 cu.ft., inverter technology, no frost	20,000.00	20,000.00
7.	1	unit	Display Cabinet, gauge 22, sliding glass door, 4 adjustable shelves, powdered coated finish, light gray color	13,000.00	13,000.00
8.	1	unit	Coffee Dripper/ Pour-over, 300 mL capacity with lid cover, max heat resistance: 100 degrees Celsius	2,000.00	2,000.00
9.	2	box	Filter paper for coffee dripper, 100 pcs per box	400.00	800.00
10.	1	unit	Coffee Plunger brewer, 1 to 3 cups per pressing per minute	3,000.00	3,000.00
11	1	unit	Coffee Pour-over electric kettle, 600mL capacity, programmable temperature setting of 40-100 degrees Celsius, 90 degrees goose neck spout	4,560.00	4,560.00
<b>TOTAL AMOUNT</b>					<b>73,360.00</b>

2. Delivery Period: \_\_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of October 18, 2022**.

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite  
E-mail : [supplyoffice@cvsu.edu.ph](mailto:supplyoffice@cvsu.edu.ph)  
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.



**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Services