



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines

(046) 4150-010 / (046) 4150-0013 loc 203

www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies and Materials for Raise Project

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Materials for Raise Project”** with an Approved Budget for the Contract (ABC) of **Fifty-Seven Thousand Eight Hundred Eighty-Nine Pesos and 89/100 Only (PhP 57,889.89)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	pc	PENCIL SHARPENER, manual, single cutter head	1,212.75	1,212.75
2.	1	pc	PUNCHER, paper, heavy duty	150.80	150.80
3.	2	pair	SCISSORS, symmetrical	40.56	81.12
4.	2	unit	STAPLER, heavy duty, binder type	914.22	1,828.44
5.	1	unit	TAPE DISPENSER, table top	64.20	64.20
6.	2	unit	EXTERNAL HARD DRIVE, 1 TB	2,598.84	5,197.68
7.	5	pc	BALLPEN, black	100.00	500.00
8.	50	pc	BALLPEN, blue	5.00	250.00
9.	6	pc	BATTERY, AA, 2's, HD	77.00	462.00
10.	6	pc	BATTERY, AAA, 2's, HD	77.00	462.00
11.	30	unit	CD-RW, with case	46.00	1,380.00
12.	1	pack	LAMINATING FILM, A4, 250 mic	1,323.00	1,323.00
13.	5	roll	TAPE, DOUBLE ADHESIVE, 1"	27.50	137.50
14.	5	roll	TAPE, DOUBLE ADHESIVE, 2"	55.00	275.00
15.	30	ream	COPY PAPER, A4 70gsm	180.00	5,400.00
16.	25	ream	COPY PAPER, A4 80gsm	200.00	5,000.00
17.	20	ream	COPY PAPER, A3, 70gsm	429.80	8,596.00
18.	5	pad	NOTE PAD, (2"x3"), 100 sheets per pad	60.65	303.25
19.	5	pad	NOTE PAD, (3"x3"), 100 sheets per pad	66.15	330.75
20.	5	pad	NOTE PAD, (3"x4"), 100 sheets per pad	104.75	523.75
21.	3	pack	PHOTO PAPER, matte, 20pcs/pack, 180gsm, A4	110.25	330.75
22.	5	pack	SPECIALTY BOARD, 10's/pack, 180gsm, CREAM, A4	38.60	193.00
23.	5	pack	SPECIALTY BOARD, 10's/pack, 180gsm, WHITE, A4	38.6	193.00
24.	10	pack	SPECIALTY PAPER, 10's/pack, WHITE, A4	35.25	352.50
25.	10	pack	SPECIALTY PAPER, 10's/pack, CREAM, A4	35.25	352.50
26.	10	bottle	Epson Ink, 003, black	500.00	5,000.00
27.	5	bottle	Epson Ink, 003, yellow	500.00	2,500.00
28.	5	bottle	Epson Ink, 003, magenta	500.00	2,500.00
29.	5	bottle	Epson Ink, 003, cyan	500.00	2,500.00
30.	1	pc	SD Card reader	500.00	500.00
31.	5	liter	Alcohol 70% , ethyl 1000ml	220.00	1,100.00

32.	1	unit	PAPER CUTTER, 15"x18"	1,323.00	1,323.00
33.	1	unit	Puncher, 3-Hole, HD	1,212.75	1,212.75
34.	2	unit	FLASH DRIVE, 64 GB	1,433.25	2,866.50
35.	2	pack	TOILET TISSUE PAPER, 2-ply, 100% recycled	86.84	173.68
36.	3	pc	CLEARBOOK, legal	38.41	115.23
37.	10	pc	Correction Tape, 8m	11.68	116.80
38.	1	pack	FOLDER, L-type, legal	243.204	243.20
39.	10	pc	MARKER, permanent, black, bullet type	8.98	89.80
40.	10	pc	MARKER, permanent, blue, bullet type	8.98	89.80
41.	6	pc	MARKER, permanent, red, bullet type	8.98	53.88
42.	5	pad	NOTE PAD, stick on, 3" x 3"	54.08	270.40
43.	5	pad	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	37.06	185.30
44.	5	pad	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	59.28	296.40
45.	1	box	PAPER CLIP, vinyl/plastic coated, 33mm	7.76	7.76
46.	1	box	PAPER CLIP, vinyl/plastic coated, 50mm	13.78	13.78
47.	1	box	PENCIL, lead, with eraser	20.79	20.79
48.	1	pc	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	70.72	70.72
49.	15	pc	SIGN PEN, black	20.26	303.90
50.	20	pc	SIGN PEN, blue	20.26	405.20
51.	10	pc	SIGN PEN, red	20.26	202.60
52.	1	box	STAPLE WIRE, standard	22.41	22.41
53.	5	roll	TAPE, masking, 24mm	54.60	273.00
54.	5	roll	TAPE, MASKING, 48mm	106.60	533.00
TOTAL AMOUNT				57,889.89	

2. Delivery Period: ____ calendar days from the receipt of P.O.

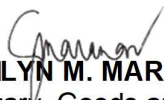
- Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
- Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
- The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of October 18, 2022.**

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : supplyoffice@cvsu.edu.ph

Telefax : (046) 862-0852

- The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
 BAC Secretary, Goods and Services