



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines

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INVITATION TO SUBMIT QUOTATION
Professional Services

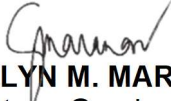
1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project “**Professional Services**” with an Approved Budget for the Contract (ABC) of **Two Hundred Thousand Pesos Only (PhP 200,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1	1	Lot	Professional Services – Consultation Services “3 rd Party Socio-Economic Study on Extension Projects” (See attached Terms of Reference)		200,000.00
TOTAL AMOUNT					200,000.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of November 14, 2022**.

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Services



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COLLEGE OF VETERINARY MEDICINE AND BIOMEDICAL SCIENCES

REQUEST FOR PROPOSAL / QUOTATION

Procurement of Consultation Services for Extension Impact Assessment Survey

As part of the program, Doctor of Veterinary Medicine, we would like to request to conduct in-depth socio-economic study of our Rabies Prevention by a third party team to avoid biases.

The approved budget for the project is Php 200,000.00. Please quote you best offer for the items described herein, subject to the Terms and Conditions provided.

I. Objectives

- ❖ Identify the outputs and outcomes of the Rabies Prevention Project extension project;
- ❖ Analyze the socio-economic and environmental impacts of the one (1) extension project; and
- ❖ Recommend strategies to improve the delivery of CvSU's extension services

II. Scope of Services and Deliverables

The service shall cover the assessment of the impact of one (1) extension project through the following activities:

- ❖ Collect primary and secondary data
- ❖ Interview the beneficiaries
- ❖ Identify the output and outcomes
- ❖ Assess the social economic and environmental impacts
- ❖ Recommend strategies to improve the delivery of extension project
- ❖ Prepare and submit written report on the result of impact assessment

III. Minimum Qualification

Company who is engage in providing comprehensive and earnest technical assistance to both public and private sectors on the creation of sustainable development strategies, and capacitating people to implement these strategies. It should compose of licensed professional with the experience and credential in environmental planning, architecture, and research and program management – dynamic team dedicated to advancing resilience and sustainable development at the local and the national level.

IV. Implementation and Monitoring

The project will be guided by the following methodology, subject to the approval of the procuring entity:

A. Collection of Primary and Secondary Data

- ✓ Gathering and review of documents on the extension projects
- ✓ Site visit
- ✓ Identification and intended outputs and outcomes of the projects
- ✓ Review of related literature
- ✓ Identification of stakeholders



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- ✓ Preparation of qualitative research (i.e. survey, focus group discussion, and / or key information interviews) design and instrument
- ✓ Conduct of survey, FGD, and / or KII
- B. Impact Assessment
 - ✓ Review of related literature
 - ✓ Processing of survey, FGD, and / or KII results
 - ✓ Reassessment of outputs and outcomes
 - ✓ Identification of social, economic, and environmental impacts of the projects
- C. Formulation of Strategies to Improve CvSU Extension Services
 - ✓ Identification of potential strategies to improve the delivery of CvSU's extension services
- D. Preparation and Submission of Impact Assessment Reports
 - ✓ Drafting of Impact Assessment Report
 - ✓ Validation of Impact Assessment through Consultation Meeting
 - ✓ Finalization, packaging and submission of Impact Assessment Report
- V. Period Engagement

The recommended period of engagement with the consultant/consulting firm is three (3) months from the receipt of Notice to Proceed / Job Order.

VI. Schedule of Expected Outputs and Deliverables

DELIVERABLES	TIMELINE
1. Inception Report	5 calendar days from the receipt of Notice to Proceed (NTP) / Job Order (JO)
2. Report on Survey/FGD/KII	40 calendar days from the receipt of Notice to Proceed (NTP) / Job Order (JO)
3. Draft Report	65 calendar days from the receipt of Notice to Proceed (NTP) / Job Order (JO)
4. Final Report	90 calendar days from the receipt of Notice to Proceed (NTP) / Job Order (JO)

***The deliverables and timeline may be adjusted upon the agreement of both parties.

VII. Consultation Fee

The project is packaged at Two Hundred Thousand Pesos (Php 200,000.00).


EMMANUEL D. MAGO
Assistant Prof IV / Extension Coordinator