



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines


(046) 4150-010 / (046) 4150-0013 loc 203

www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION

Supply and Delivery of Various Supplies, Materials and Inks for CvSU Trece Campus

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Supplies and Materials for CvSU Trece Campus”** with an Approved Budget for the Contract (ABC) of **One Hundred Fifty-Seven Thousand Five Hundred Thirty-Five Pesos Only (PhP 157,535.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

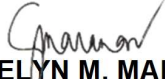
Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	3	Box	BALLPEN, black, oil gel, 0.5mm, 12s	70.00	210.00
2.	3	Pc	BALLPEN, blue, oil gel, 0.5mm, 12s	70.00	210.00
3.	30	Pc	Marker, Whiteboard Marker, Fine Tip, refillable	70.00	2,100.00
4.	4	Pack	LAMINATING FILM, A4, 250 mic	1,200.00	4,800.00
5.	5	Box	PENCIL, #2, 12's/ box	80.00	400.00
6.	10	Roll	TAPE, double adhesive, 1"	25.00	250.00
7.	10	Roll	TAPE, double adhesive, 2"	50.00	500.00
8.	5	Roll	TAPE, duct, 3"	210.00	1,050.00
9.	20	Pcs	Correction Tape 15m (15m x 5mm)	35.00	700.00
10.	1	Box	Binder Clip, Fold Back Clip, 41mm (1 5/8 inch) 12's	75.00	75.00
11.	1	Box	Binder Clip, Fold Back Clip, Meta 19 mm, 12s	25.00	25.00
12.	50	Pcs	FOLDER, Pressboard, plain, A4 green	20.00	1,000.00
13.	50	Box	FOLDER, Pressboard, plain, long, green	25.00	1,250.00
14.	20	Pcs	RING BINDER, 3-hole, A4 size, D-type, 3", black with label insert on side and with front and back	400.00	8,000.00
15.	20	Pcs	RING BINDER, 3-hole, A4 size, D-type, 2", black with label insert on side and with front and back	370.00	7,400.00
16.	25	Pcs	RING BINDER, 3-hole, A4 size, D-type, 1", black with label insert on side and with front and back	325.00	8,125.00
17.	2	Pcs	Office canvas file organizer Expanding wallet 	550.00	1,100.00
18.	3	Rm	COLORED BOND PAPER, A4, S24 (80gsm), green	420.00	1,260.00
19.	3	Rm	PARCHMENT PAPER, A4, S20	280.00	840.00
20.	3	Pack	PHOTO PAPER, glossy, 20pcs/ pack, 180gsm, A4	100.00	300.00
21.	3	Pack	PHOTO PAPER, matte, 20pcs/ pack, 180gsm, A4	100.00	300.00
22.	20	Pack	SPECIALTY BOARD, 10's/pack,	45.00	900.00

			180gsm, cream, A4		
23.	20	Pack	SPECIALTY BOARD, 10's/pack, 180gsm, velum, A4	45.00	900.00
24.	80	Pack	STICKY NOTEPAD, pastel color, 76mm*76mm, square, 100 sheets	12.00	960.00
25.	2	Unit	BULLETIN BOARD, cork board, 4" x 8"	4,100.00	8,200.00
26.	3	Unit	BULLETIN BOARD, white board, 4" x 8"	4,250.00	12,750.00
27.	2	Pc	CALCULATOR, SCIENTIFIC, 12 digits	700.00	1,400.00
28.	2	Pc	DATING AND STAMPING MACHINE, Trodat Print Dater, HD with ink bottle, black	580.00	1,160.00
29.	4	Unit	GLUE GUN, Glue Gun Heavy Duty, 100- 240V, Hot Melt Glue Gun, small	120.00	480.00
30.	1	Unit	ID LAMINATOR, heavy duty, Maximum Width: 12"/305mm (can laminate up to A3 size); Maximum Speed: 330mm/min; Maximum Pouch Thickness: 250microns (10mil); Hot and cold lamination; Reverse and forward switch and ready indicator; 4 rubber rollers; Metal casing	4,600.00	4,600.00
31.	1	unit	PAPER CUTTER, wood, 10 x 12"	700.00	700.00
32.	1	Unit	PAPER CUTTER, wood, 11 x 15"	1,100.00	1,100.00
33.	1	Unit	PAPER CUTTER, metal, 15 x 18"	1,200.00	1,200.00
34.	1	Unit	PAPER SHREDDER, Paper Automatic Shredder Machine, heavy duty, 5 sheets at a time capacity	14,000.00	14,000.00
35.	2	Unit	PUNCHER, 3-hole, metal, HD	1,100.00	2,200.00
36.	20	Pc	RULER, 12 inches, plastic	20.00	400.00
37.	10	Pc	SCISSOR, 6", HD	70.00	700.00
38.	10	Pc	STAPLER, HD, with remover, #35	120.00	1,200.00
39.	2	Pc	TAPE DISPENSER, Big Roll Tape, 22 x 9 x 11cm	150.00	300.00
40.	15	Btls	INK, EPSON 001, black	480.00	7,200.00
41.	15	Btls	INK, EPSON 001, cyan	300.00	4,500.00
42.	15	Btls	INK, EPSON 001, magenta	300.00	4,500.00
43.	15	Btls	INK, EPSON 001, yellow	300.00	4,500.00
44.	45	Btls	INK, EPSON black, C13T00S14A, 003, 65ml	280.00	12,600.00
45.	15	Btls	EPSON INK, cyan, C13T00S24A, 003, 65ml	280.00	4,200.00
46.	15	Btls	EPSON INK, magenta, C13T00S34A, 003, 65ml	280.00	4,200.00
47.	15	Btls	EPSON INK, yellow, C13T00S44A, 003, 65ml	280.00	4,200.00
48.	10	Btls	EPSON INK, black, T664, 65ml	270.00	2,700.00
49.	5	Btls	EPSON INK, cyan, T664, 65ml	270.00	1,350.00
50.	5	Btls	EPSON INK, magenta, T664, 65ml	270.00	1,350.00
51.	5	Btls	EPSON INK, yellow, T6643, 65ml	270.00	1,350.00
52.	8	Cart	CANON INK, Canon PIXMA PG-88 ink cartridge	700.00	5,600.00
53.	8	cart	CANON INK, Canon PIXMA CL-98 ink cartridge	780.00	6,240.00
TOTAL AMOUNT					157,535.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of January 03, 2023.**

Address : Supply Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : supplyoffice@cvsu.edu.ph
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Services