



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines

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INVITATION TO SUBMIT QUOTATION
Photo and Video Coverage for CvSU Foundation Day

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Audio-Visual Equipment for CvSU Foundation Day”** with an Approved Budget for the Contract (ABC) of **Seventy Thousand Eight Hundred Pesos Only (PhP 70,800.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	Set	PHOTO, VIDEO COVERAGE AND SERVICE AWARDEE PICTORIAL PACKAGE	70,800.00	70,800.00
			Inclusion: <ul style="list-style-type: none">● Photo and video coverage of foundation day2023 -including livestream● with photo album (laid out)● with edited video of events● 8x10 photo frame of service awardee and other print outs good for 118 pax● with free hair and make up and attire● with soft copy of all photos saved to External hard drive		
TOTAL AMOUNT					70,800.00

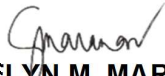
2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months supplies and materials. Warranty for equipment must not be less than one (1) year for from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of February 01, 2023**.

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services