



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines

(046) 4150-010 / (046) 4150-0013 loc 203

[www.cvsu.edu.ph](http://www.cvsu.edu.ph)

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Office Supplies and Equipment for CvSU Trece Campus**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Office Supplies and Equipment for CvSU Trece Campus”** with an Approved Budget for the Contract (ABC) of **Two Hundred Fifty-One Thousand Seven Hundred Seventy-Five Pesos Only (PhP 251,775.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

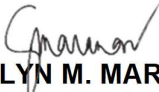
Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	2	Units	PRINTER, INKJET, wireless capable, Wireless Photo All-in-One with Duplex and Cloud Printing	18,500.00	37,000.00
2.	1	Unit	PRINTER, INKJET, A3, CONTINUOUS - print, copy, scan with ADF and Flatbed, wifi wireless capability, wireless direct printing, Connectivity standard 1 usb 2.0 wireless 802.11b/G/N, 1 host usb, 1 ethernet, 2 rj 11 modem ports	20,000.00	20,000.00
3.	5	Cart	INK, CARTRIDGE BLACK, FOR INKJET PRINTER	1,200.00	6,000.00
4.	5	Cart	INK, CARTRIDGE COLORED, FOR INKJET PRINTER	1,200.00	6,000.00
5.	4	Units	EXTERNAL HARDDRIVE, 4TB	8,700.00	34,800.00
6.	7	Units	MOUSE, Wired, with backlight	425.00	2,975.00
7.	5	Units	UPS, 2200VA, 1200W, 230V UPS AVR, Universal Socket	17,000.00	85,000.00
8.	2	Units	DOCUMENT/ FEEDER SCANNER- Scan speed (color, single-pass 2-sided) Up to 50ppm/100ipm; OCR included in software (turns scan into editable text); Auto document feeder 100 page; Paper weights supported 13 to 32lb; Scans embossed ID cards (via flatbed); Paper sizes (min to max inches through ADF) inches through ADF) 2.7 x 5.8 x 8.5 x 34; Connectivity USB 2.0 (Hi-Speed) Daily scanning volume 3,000 pages; (ultrasonic detection and minimization of misfeeds) Scanbed size (inches) 8.5 x 14	30,000.00	60,000.00
<b>TOTAL AMOUNT</b>					<b>251,775.00</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.

5. The quotation must be submitted to the Supply Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of January 05, 2023**.

Address : Supply Office, Administration Building  
Cavite State University  
Indang, Cavite  
E-mail : [supplyoffice@cvsu.edu.ph](mailto:supplyoffice@cvsu.edu.ph)  
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Services