



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino De las Alas Campus
Indang, Cavite
www.cvsu.edu.ph

MINUTES OF THE PRE- NEGOTIATION CONFERENCE
SUPPLY, DELIVERY, AND INSTALLATION OF CRIMINOLOGY LABORATORY SUPPLIES
AND MATERIALS – NEGOTIATED PROCUREMENT
(BACCOOR CAMPUS)

Present were:

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| Lolita G. Herrera | - Chair, BAC for Goods and Consulting Services |
| Bettina Joyce P. Ilagan | - Vice Chair |
| Roderick M. Rupido | - Member |
| Zannie I. Gamuyao | - End-user, Bacoor Campus |
| James E. Dale | - End-user, Bacoor Campus |
| Jayson L. Gorospe | - End-user, Bacoor Campus |
| Ronald P. Peña | - TWG Member, Infrastructure Projects, Construction & Electrical Supplies and Materials |
| Rene B. Betonio | - TWG Chair, Medical, Dental and Lab. Equipment |
| Lani S. Rodis | - TWG Member, Medical, Dental and Lab. Equipment |
| Ma. Corazon V. Herrera | - TWG Member, Medical, Dental and Lab. Equipment |
| Arleen C. Panaligan | - TWG Member, Medical, Dental and Lab. Equipment |
| Sancho B. Bayot | - TWG Chair, Office Fixtures |
| Emerson C. Lascano | - TWG Member, Office Fixtures |
| Christian Eleazar | - Mac-Ximum 7 Construction |
| Salvio Tolentino | - 3G Powerplus |
| Connie E. Liboon | - Filcrafters, Inc. |
| Preciosa G. Eraña | - OIC, Procurement Office |
| Roselyn M. Maranan | - Chair, Secretariat |
| Chester Jade Mojica | - Procurement Staff |

The pre-negotiation conference for the SUPPLY, DELIVERY, AND INSTALLATION OF CRIMINOLOGY LABORATORY SUPPLIES AND MATERIALS – NEGOTIATED PROCUREMENT held at CvSU-International House II was called to order at 2:00PM on March 14, 2023, and was presided over by the BAC Chair, Ms. Lolita G. Herrera.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat, and the End-User. The Chair also acknowledged the presence of three (3) representative of the prospective bidders. No COA and private sector representatives attended the meeting.

A. The Chair emphasized and clarified the following:

1. The total ABC of the project is One Million Seven Hundred Eighty-Five Thousand Pesos (₱1,785,000.00).
2. The project is a mixed procurement which is divided into two (2) lots which are: Lot A: Improvement of Criminology Laboratory Room with ABC of ₱829,828.35; and Lot B: Supply, Delivery and Installation of Partition and Furniture for Criminology Laboratory Room with an ABC of ₱955,171.65
3. The source of funds for the project is Fund 164-Income.
4. The general requirements and technical specifications were presented for Lot A and Lot B.

B. Queries from the prospective bidders/ Agreements:

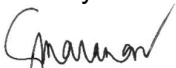
1. The Chair emphasized that the project has undergone two (2) consecutive failed competitive biddings which resulted to negotiated procurement.
2. Sir Eleazar of Mac-Ximum 7 Construction inquired if they will just submit Request for Quotation and if they don't have to pay for bidding documents. He also asked if they need to pay for different bidding documents for two lots and if they would submit the same requirements for Public Bidding under Infrastructure
3. The Chair emphasized that any changes to the technical specifications and answer to further queries will be posted as bid bulletin.
4. The Chair announced the deadline of submission of bids is on March 28, 2023, 12:00PM at Procurement Office, Administration Building and the schedule of Negotiated Conference / Bid Opening is on March 28, 2023, 2:00PM at CvSU-Hostel Tropicana.

C. Other Matters:

1. The BAC is requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG, (Original Copy, Copy 1 and Copy 2).
2. Bid documents should be packaged well and should contain "dog tags" for easy scanning of all the BAC members.
3. Payment of bidding documents is required before the submission of bids. The deadline for bid submission is on March 28, 2023, at 12:00PM, late bids will not be accepted.
4. Bid submission through the courier system is also allowed. However, the bid documents must be received by the BAC before the deadline for the submission of bids.
5. For the payment of bid documents, the prospective bidders are requested to coordinate with the BAC Secretariat. Online payment through Landbank LinkBiz is accepted.
6. For those who are interested to attend the face-to-face bid opening, prospective bidders are advised to send one (1) representative only per company.

Since there are no queries from the bidders and the BAC members, and there are no other matters to be discussed, the pre-bid conference was adjourned by the BAC Chair at 2:30PM.

Prepared by:


ROSELYN M. MARANAN
Chair, BAC Secretariat

Attested by:


LOLITA G. HERRERA
Chair, BAC for Goods and Consulting Services