



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
Indang, Cavite, Philippines

☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203  
[www.cvsu.edu.ph](http://www.cvsu.edu.ph)

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Photocopier Machine for CAS**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project “**Supply and Delivery of Photocopier Machine for CAS**” with an Approved Budget for the Contract (ABC) **Two Hundred Eight Thousand Four Hundred Twenty-Five Pesos Only (PhP 208,425.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

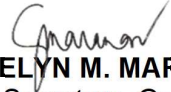
Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	Unit	MULTIFUNCTIONAL DIGITAL FULL COLOR PHOTOCOPIER MACHINE <ul style="list-style-type: none"><li>● Copier-Network-Printer-Scanner</li><li>● Heavy Duty, A3 Size</li><li>● Warm up time: 29 seconds</li><li>● Firstoutput speed: B/W 8.0 seconds</li><li>● First output speed: Colour 11.5 seconds</li><li>● Continuous output speed: 25/20ppm</li><li>● Memory standard: 2GB USB 2.0</li><li>● 10 base-T/ 10 base-TX Ethernet</li><li>● Wifi 802.11b/g/</li><li>● Reversing automatic document feeder</li><li>● Book Scanning / image scanning</li><li>● SPDF: 350 sheets; max 1850 sheets</li><li>● Multi copying up to 999 copies</li><li>● Resolution: 600 x 600 dpi</li></ul>	208,425.00	208,425.00
<b>TOTAL AMOUNT</b>					<b>208,425.00</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of March 30, 2023**.

Address : Procurement Office, Administration Building,  
Cavite State University  
Indang, Cavite  
E-mail : [procurementoffice@cvsu.edu.ph](mailto:procurementoffice@cvsu.edu.ph) / [rfqmain@cvsu.edu.ph](mailto:rfqmain@cvsu.edu.ph)  
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most

advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.



**ROSELYN M. MARANAN**

BAC Secretary, Goods and Consulting Services