



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
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REQUEST FOR PROPOSAL

PROCUREMENT OF PROFESSIONAL SERVICES FOR STRUCTURAL ANALYSIS, DESIGN, PLAN, SPECIFICATIONS, AND SITE INSPECTION FOR CONSTRUCTION OF THREE – STOREY NCRDEC MAIN BUILDING”

Date: April 17, 2023
RFP No. 004-2023

The Cavite State University (CvSU), through its Bids and Awards Committee, intends to engage the services of a **Professional Service for Structural Analysis, Design, Plan, Specifications, and Site Inspection for Construction of Three – Storey NCRDEC Main Building”**.

The Approved Budget for the Contract (**ABC**) for the project is **PhP 170,000.00** for the 15-days conduct analysis, 15-days drawing of structural plan and preparation of specifications and during construction period site inspection during construction, inclusive of all applicable government taxes and service charge

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **April 24, 2023, 5:00pm**.

Open quotations may be submitted manually to the above address or email us at procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

(sgd) **LOLITA G. HERRERA**
Chair, BAC - Goods and Consulting Services



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INVITATION TO SUBMIT PROPOSAL
Professional Services for Structural Analysis, Design, Plan, Specifications and Site Inspection for "Construction of Three – Storey NCRDEC Main Building"

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **"Professional Services for Structural Analysis, Design, Plan, Specifications and Site Inspection for "Construction of Three – Storey NCRDEC Main Building"** with an Approved Budget for the Contract (ABC) of **One Hundred Seventy Thousand Pesos Only (PhP 170,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	lot	Professional Services for Structural Analysis, Design, Plan, Specifications and Site Inspection for "Construction of Three – Storey NCRDEC Main Building" (See attached Terms of Reference)	170,000.00	170,000.00
TOTAL AMOUNT					170,000.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of April 24, 2023.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services



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TERMS OF REFERENCE

Procurement of Professional Service for Structural Analysis, Design, Plan, Specifications and Site Inspection for "Construction of Three – Storey NCRDEC Main Building"

I. Objectives:

- To provide structural analysis and design
- To provide structural plan and specifications based on the results of analysis
- To conduct site inspection during the construction period

II. Scope of Services, Timelines, and Deliverables

The Professional Structural Engineer shall perform the following activities and complete deliverables within the given time frame:

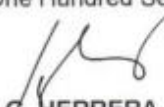
Activities	Timeline	Deliverables/ Tangible Output
Conduct analysis (manual or by means of software)	15 days	Structural analysis and design
Drawing of structural plan and preparation of specifications	15 days	Structural plan and specifications
Site Inspection during Construction	During construction period	Site inspection at least once a month and as needed.

III. Minimum Qualifications

- Must be licensed Civil Engineer with preferably ten (10) years of professional experience in structural engineering
- Must be Structural Specialist recognized by PICE
- Must be an active member of ASEP and ISSEP
- Must have an experience in designing high rise structure.

IV. Professional Fee

The project is packaged at One Hundred Seventy Thousand Pesos (P 170,000.00).


LOLITA G. HERRERA

Chair, BAC for Goods and Consulting Services