



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
Indang, Cavite, Philippines  
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**INVITATION TO SUBMIT QUOTATION**  
**Repair and Improvement of Conference Room of CEIT (Straight Contract)**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **"Repair and Improvement of Conference Room of CEIT (Straight Contract)"** with an Approved Budget for the Contract (ABC) of **Six Hundred Ninety-Eight Thousand One Hundred Ninety-Seven Pesos and 10/100 Only (PhP 698,197.10)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

| Item No.            | Quantity | Unit | Description   | Unit Cost  | Total Cost        |
|---------------------|----------|------|---|------------|-------------------|
| 1.                  | 1        | lot  | Repair and Improvement of Conference Room of CEIT (Straight Contract) | 698,197.10 | 698,197.10        |
| <b>TOTAL AMOUNT</b> |          |      |   |            | <b>698,197.10</b> |

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of June 29, 2023**.

Address : Procurement Office, Administration Building  
Cavite State University  
Indang, Cavite  
E-mail : [procurementoffice@cvsu.edu.ph](mailto:procurementoffice@cvsu.edu.ph) / [rfqmain@cvsu.edu.ph](mailto:rfqmain@cvsu.edu.ph)  
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Consulting Services



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## BILL OF QUANTITIES

| NAME OF PROJECT: REPAIR AND IMPROVEMENT OF<br>CONFERENCE ROOM OF CEIT (BY STRAIGHT CONTRACT)<br>ABC: P 698,197.10<br>COLLEGE/UNIT/CAMPUS: CvSU INDANG CAMPUS |  |      |          |                    |                |
|--|--|------|----------|--------------------|----------------|
| Bill of Quantities   |  |      |          |                    |                |
| Item No.   | Description  | Unit | Quantity | Unit Price (Pesos) | Amount (Pesos) |
| I  | <b>Dismantling Works</b><br>(Pesos _____<br>_____<br>and _____ centavos)   |      |          |                    |                |
| II   | <b>Carpentry Works</b><br>(Pesos _____<br>_____<br>and _____ centavos)     |      |          |                    |                |
| III  | <b>Miscellaneous Works</b><br>(Pesos _____<br>_____<br>and _____ centavos) |      |          |                    |                |
| IV   | <b>Furnitures</b><br>(Pesos _____<br>_____<br>and _____ centavos)          |      |          |                    |                |
| V  | <b>Electrical Works</b><br>(Pesos _____<br>_____<br>and _____ centavos)    |      |          |                    |                |
| VI   | <b>Painting Works</b><br>(Pesos _____<br>_____<br>and _____ centavos)      |      |          |                    |                |
| <b>GRAND TOTAL</b>   |  |      |          |                    | _____          |

Write grand total in words \_\_\_\_\_

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Bidder/Bidder's Representative: \_\_\_\_\_

Position: \_\_\_\_\_

Construction Company/Contractor: \_\_\_\_\_

## SCOPE OF WORKS

### A. REPAIR AND IMPROVEMENT OF CONFERENCE ROOM OF CEIT

1. The project should be finished for 90 calendar days.
2. Actual site inspection is a must.

### B. Technical Description

#### I. Dismantling Works

1. This work includes dismantling of existing ceiling (joist & board) and doors at conference room.
2. The area should be cleared/cleaned before and after the construction works. Unusable used formworks and dismantled materials should be disposed properly.

#### II. Carpentry Works

1. Provide necessary form lumber and scaffolding needed for the completion of the project.
2. Provide ceiling works for the whole area of conference room.
  - a. Use cement board 3/16" thick for ceiling board.
  - b. Use metal furring as ceiling runner/joist and hanger. (ceiling joist should be installed at 0.40m. on center both ways).
  - c. See plan for details.
3. Provide dry wall partition.
  - a. Use WPC cladding grooved fluted wall panel (double wall).
  - b. Use metal stud/track as frame.
  - c. See plan for details.

#### III. Miscellaneous Works

Supply and Installation of the following:

1. Doors
  - 2.0 sets of D-2 Aluminum door complete with all accessories with 1/2" thick colored glass on colored powder
  - 1.0 set of D-1 Aluminum door with fixed; complete with all accessories with 1/2" thick colored glass on colored
2. Blinds
  - Venetian blinds for all windows at conference room for aluminum fixed and steel windows)
  - Note:** Color of venetian blinds will depend upon the preference of the end-user.
3. Claddings
  - WPC cladding groove fluted wall panel @ grid 2/A to B and grid 5/A to B.
  - Note:** Color of cladding groove fluted wall panel will depend upon the preference of the end-user.
4. Platform (2.40 m. x 3.60 m. x 0.15 m.)
  - a. Use 6 pcs. Grid-shape plastic pallet/floor stack pallet with 3/4" thick Sta. Clara Marine plywood for flooring and siding.
  - b. It is to be finished with artificial grass carpet.

#### IV. Furniture

Supply and delivery of the following:

1. One Unit Conference Table; 4500mm. L x 1200mm. D x 750mm. Ht. (See attached picture)

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- Carcass: Top & legs: 25mm. thick board melamine
  - Finish: HPL laminated
  - Sidings in 2mm. PVC edge band
  - Metal legs in 2 x 2 metal steel customized powder coated finish with glider
  - 2. 14 units Chairs for conference table (See attached picture)
  - 3. 2 sets of Sofa Set (See attached picture)
    - 2-seater + 3-seater with 8 fabric back pillows.

#### **V. Electrical Works**

Supply and Installation of the following:

1. Pin light 20W (16 pcs.)
2. 72W LED Ceiling panel light 60cm. x 120cm. (8 sets)
3. 2.0 sq. mm. THHN copper conductor wires
4. PVC orange conduit pipes, 20 mm. Ø
5. PVC octagonal junction box and utility box with cover
6. Supports, clamps and brackets for conduit pipes.
7. Other miscellaneous materials
8. Tapping/re-connecting to the source. Include testing and commissioning.

#### **VI. Painting Works**

1. The whole interior of conference room should be painted.
2. Apply latex flat as primer. Repair minor surface imperfections with skim coat. Let dry, then sand.
3. Apply at least two coats of colored semi-gloss latex paint (factory mixed).

**Note: Color of paint will depend upon the preference of the end-user.**

**Paints and its accessories should be Boysen or approved equal.**

- C. See plans and attached pictures for verification of specifications. Consult end-user for the type and colors of all needed works. Provide retouching works for all areas affected by the improvement works.