







Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines

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**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Various Supplies and Equipment for GSOLC**

- The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Equipment for GSOLC”** with an Approved Budget for the Contract (ABC) of **One Hundred Nineteen Thousand Five Hundred Twenty-Three Pesos Only (PhP 119,523.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	Unit	Oven Toaster, 9ltrs, black, 650W, 360 x 237 x 190mm	1,323.00	1,323.00
2.	1	Unit	Refrigerator, 7.2 cu. Ft., Two Door Top Freezer, Dark Graphite, Dimension: 555x1400x585 (WXHxD, mm)	30,000.00	30,000.00
3.	1	Unit	Laminator, A4, Operating temperature: 80-180C, Maximum laminating thickness: 1mm,	1,800.00	1,800.00
4.	2	Unit	Paper Cutter, size: 32 x 25 x 3cm/ 12.5 x 9.8 x 1.2inch (L x W x H)	700.00	1,400.00
5.	1	Unit	Scanner <ul style="list-style-type: none"> <li>• Optical Resolution (dpi): 1200</li> <li>• Scan Color: Color</li> <li>• Color Depth: 30-bit</li> <li>• Grayscale Depth: 8-bit</li> <li>• Maximum Mono Scan Speed (ppm): 25</li> <li>• Maximum Color Scan Speed (ppm): 25</li> <li>• Maximum Mono Scan Speed (ipm): 10</li> <li>• Maximum Color Scan Speed (ipm): 10</li> <li>• Media Size: – 3.50" x 6.70"</li> <li>• Media Size: Legal – 8.50" x 14"</li> <li>• Media Size: – 3.50" x 5"</li> <li>• Media Size: – 8.50" x 10 ft</li> <li>• Media Size: – 8.50" x 11.70"</li> <li>• Scanning Modes: Duplex</li> <li>• ADF Capacity: 50 Sheets</li> </ul>	20,000.00	20,000.00
6.	1	Set	Sofa Set <ul style="list-style-type: none"> <li>• Features fixed back with quilted button design for resilience and superb comfort</li> <li>• Depth of seating area - 57cm, Height of back of seat - 50cm, Height from floor to top of seat - 44cm</li> <li>• Color: Gray</li> </ul> 	30,000.00	30,000.00
7.	1	Set	Dining Table and Chairs <ul style="list-style-type: none"> <li>• Size: Table L183xD99xH75.5 cm</li> <li>• Chair W50xD44xH106.5 cm</li> <li>• Seat Height 49 cm</li> </ul>	25,000.00	25,000.00

			<ul style="list-style-type: none"> <li>Color: Dark Walnut</li> </ul> 		
8.	50	Pcs	Data File Box (Pigeon Box), color green 	120.00	6,000.00
9.	10	pcs	Data File Box, color green 	400.00	4,000.00
<b>TOTAL AMOUNT</b>					<b>119,523.00</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of June 22, 2023.**

Address : Procurement Office, Administration Building  
 Cavite State University  
 Indang, Cavite  
 E-mail : [procurementoffice@cvsu.edu.ph](mailto:procurementoffice@cvsu.edu.ph) / [rfqmain@cvsu.edu.ph](mailto:rfqmain@cvsu.edu.ph)  
 Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
 BAC Secretary, Goods and Consulting Services