



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Rental of Chairs and Seat Cover for the 112th Commencement Exercises

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Rental of Chairs and Seat Cover for the 112th Commencement Exercises”** with an Approved Budget for the Contract (ABC) of **Four Hundred Two Thousand Seventy-Five Pesos Only (Php 402,075.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
			112 th Commencement Exercises August 22-September 1, 2023		
1.	1,007	Set	Chairs with Seats Cover (CAFENR, CVMBS, GSOLC Aug 22 AM & PM)	30.00	30,210.00
3.	1,181	Set	Chairs with Seats Cover (CAS Aug 23 AM & PM)	30.00	35,430.00
4.	1,281	Set	Chairs with Seats Cover (CEMDS-Aug. 24 AM & PM)	30.00	38,430.00
5.	1,570	Set	Chairs with Seats Cover (CED Aug. 25, AM & PM)	30.00	47,100.00
6.	1,891	Set	Chairs with Seats Cover (Silang AM, CEIT PM Aug 29)	30.00	56,730.00
7.	1,511	Set	Chairs with Seats Cover (CCJ, CON, CSPEAR, NAIC Aug. 30)	30.00	45,330.00
8.	1,291	Set	Chairs with Seats Cover (Cavite City, Tanza, Trece Aug 31)	30.00	38,730.00
9.	1,228	Set	Chairs with Seats Cover (Imus -Sept 1, AM & PM)	30.00	36,840.00
10.	5,000	Set	Chairs with Seats Cover Rehearsals (Aug 7,8,9,10,11)	12.00	60,000.00
11.	1,000	Set	Chairs without Seats Cover Ecumenical Mass (Aug 14)	12.00	12,000.00
12.	15	Set	Tiffany Chairs with cushion and ribbon (Aug 22-Sept 1, 2023)	85.00	1,275.00
TOTAL AMOUNT					402,075.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 7:00 AM of August 21, 2023**.

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services