



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines
(046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Office Supplies and Equipment for CvSU Bacoor City Campus

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Office Supplies and Equipment for CvSU Bacoor City Campus”** with an Approved Budget for the Contract (ABC) **One Hundred Two Thousand Seven Hundred Ninety Pesos and 48/100 Only (PhP 102,790.48)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

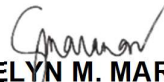
Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	200	pc	MONOBLOC CHAIR, beige	303.68	60,736.00
2.	10	unit	MONOBLOC TABLE, beige	1,088.88	10,888.80
3.	2	pc	PHILIPPINE NATIONAL FLAG	284.84	569.68
4.	20	pair	SCISSORS, symmetrical	40.56	811.20
5.	20	pc	STAPLER, standard type	140.40	2,808.00
6.	4	unit	TAPE DISPENSER, table top	64.20	256.80
7.	6	pc	SCISSOR, 6", HD	80.00	480.00
8.	4	pc	STAPLER, HD, with remover, #35	130.00	520.00
9.	2	unit	PRINTING CALCULATOR, 12 digits, electric calculator with receipt, reprint-check	8,000.00	16,000.00
10.	8	pc	INK ROLLER IR-40T Black for Casio HR-100RC	600.00	4,800.00
11.	12	roll	ADDING MACHINE PAPER ROLL for Printing Calculator	160.00	1,920.00
12.	1	unit	Stand Fan, 16"	3,000.00	3,000.00
TOTAL AMOUNT					102,790.48

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of September 4, 2023**.

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most

advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.



ROSELYN M. MARANAN

BAC Secretary, Goods and Consulting Services