



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 4150-010 / 📠 (046) 4150-0013 loc 203
www.cvsu.edu.ph

INVITATION TO SUBMIT PROPOSAL
Supply and Delivery of Various Supplies, Materials and Equipment for COM

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies, Materials and Equipment for COM”** with an Approved Budget for the Contract (ABC) of **One Hundred Ninety-Five Thousand Nine Hundred One Pesos and 94/100 Only (PhP 195,901.94)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	3	pack	BATTERY, dry Cell, size AA	36.30	108.90
2.	3	pack	BATTERY, dry Cell, size AAA	19.73	59.19
3.	3	pack	CARTOLINA, assorted colors	83.72	251.16
4.	1	box	CHALK, white enamel	29.64	29.64
5.	5	pc	CLEARBOOK, A4	37.04	185.20
6.	5	pc	CLEARBOOK, legal	38.41	192.05
7.	3	pc	CORRECTION TAPE, 8m	11.68	35.04
8.	5	pc	DATA FILE BOX, made of chipboard, with closed ends	77.20	386.00
9.	2	box	ENVELOPE, documentary, A4	673.09	1,346.18
10.	2	box	ENVELOPE, DOCUMENTARY, for legal size document	927.16	1,854.32
11.	5	pc	ENVELOPE, expanding, plastic	30.49	152.45
12.	3	jar	GLUE, all purpose, gross weight: 200 grams min	71.50	214.50
13.	2	bottle	INK, for stamp pad	31.52	63.04
14.	10	pc	MAGAZINE FILE BOX, large	41.60	416.00
15.	3	pad	NOTE PAD, stick on, 3" x 3"	54.08	162.24
16.	3	pad	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	37.06	111.18
17.	3	pad	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	59.28	177.84
18.	2	pc	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	70.72	141.44
19.	2	pc	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	101.92	203.84
20.	5	pc	SIGN PEN, black	20.26	101.30
21.	2	pack	WRAPPING PAPER, kraft	154.84	309.68
22.	3	pc	GLUE STICK, big	11.00	33.00
23.	2	pack	INDEX TAB FLAGS, SIGN HERE, yellow	187.50	375.00
24.	1	pack	PHOTO PAPER, glossy, 20pcs/pack, 180gsm, A4	110.25	110.25
25.	1	pack	PHOTO PAPER, matte, 20pcs/pack, 180gsm, A4	110.25	110.25
26.	2	pack	STICKER PAPER GLOSSY, 10's/pack, A4	38.50	77.00
27.	2	pack	STICKER PAPER MATTE, 10's/pack, A4	38.50	77.00

28.	2	box	THUMBTACKS	11.00	22.00
29.	3	can	AIR FRESHENER, aerosol type	90.22	270.66
30.	3	bottle	CLEANER, toilet and urinal	41.60	124.80
31.	2	pc	RULER, plastic, 450mm	17.68	35.36
32.	2	pc	STAPLER, standard type	140.40	280.80
33.	2	pc	EXTENSION CORD, 3-universal plug, HD, 3m	441.00	882.00
34.	2	pc	EXTENSION CORD, 3-universal plug, HD, 6m	937.13	1,874.25
35.	100	pc	GLOVES, NITRILE	3.07	307.00
36.	50	pc	KN95 FACE MASK	104.00	5,200.00
37.	1	unit	PROJECTOR, DLP, 3000 ansilumens, with tripod projector screen	25,000.00	25,000.00
38.	5	unit	HEAD SET	250.00	1,250.00
39.	5	cap	ALAXAN FR	10.20	50.99
40.	2	box	BAND AID	181.91	363.83
41.	3	tab	BUSCOPAN TAB, 10mg	31.42	94.26
42.	5	tab	KREMIL S	7.72	38.59
43.	5	pc	KREMIL S ADVANCED	23.00	115.00
44.	20	tab	PARACETAMOL	5.00	100.00
45.	5	tab	LOPERAMIDE	18.00	90.00
46.	5	box	DISPOSABLE GLOVES	264.60	1,323.00
47.	5	box	FACE MASK, earloop	93.71	468.56
48.	2	set	TISSUE HOLDER,	275.63	551.25
49.	3	unit	GLUE GUN, big	171.25	513.75
50.	1	unit	PAPER SHREDDER, HD, 5 sheets	14,500.00	14,500.00
51.	2	unit	PORTABLE SOUND SYSTEM	14,000.00	28,000.00
52.	2	pc	OXYGEN REGULATOR	1,356.08	2,712.15
53.	15	pc	Disposable Personal Protective Equipment (PPE)	400.00	6,000.00
54.	2	unit	Oxygen Tank (15lbs)	3,500.00	7,000.00
55.	5	pc	Nasal cannula	50.00	250.00
56.	2	unit	Intravenous (IV) Stand	600.00	1,200.00
57.	3	unit	Binocular Microscope 40x-2500x with camera	30,000.00	90,000.00
TOTAL AMOUNT					195,901.94

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of November 14, 2023.**

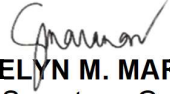
Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most

advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

A handwritten signature in black ink, appearing to read 'R. Maranan', is positioned above the printed name.

ROSELYN M. MARANAN

BAC Secretary, Goods and Consulting Services