



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines
☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply, Delivery and Installation of Office Partition for CCJ

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply, Delivery and Installation of Office Partition for CCJ”** with an Approved Budget for the Contract (ABC) **Five Hundred Thousand Pesos Only (PhP 500,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	Lot	Office Divider (Registrar's Office) <ul style="list-style-type: none">• Full Panel Divider Size: 868cm (L) x 291cm (H)• Full Panel Divider Size: 330cm (L) x 291cm (H) – 2units Laminated Panel• Laminated Color: Customized• End Trims: Powder Coated Aluminum, Beige Color	265,760.00	265,760.00
2.	1	Lot	Office Divider (Deans Office) <ul style="list-style-type: none">• Full Panel Divider Size: 403cm (L) x 291cm (H) Laminated Panel• Laminated Color: Customized• End Trims: Powder Coated Aluminum, Beige Color	134,865.00	134,865.00
3.	5	Pcs	Customized Office Cubicle <ul style="list-style-type: none">• Laminated with glass Single Cubicle• Cubicle Size: 100w x 60d x 120h cm• Table size: 100w x 60d cm• Glass size: 30cm• Laminated color: Customized• End Trims: Powder Coated Aluminum, Beige Color	19,875.00	99,375.00
			(See attached Plan)		
TOTAL AMOUNT					500,000.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of February 20, 2024.**

Address : Procurement Office, Administration Building

Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services