



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies and Materials for PDU

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Materials for PDU”** with an Approved Budget for the Contract (ABC) **Sixty-Five Thousand Six Hundred Thirty-Four Pesos Only (PhP 65,634.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	50	Pcs	Ballpen, gel pen, black, 0.5mm	15.00	750.00
2.	20	Pcs	Ballpen, gel pen, blue, 0.5mm	15.00	300.00
3.	10	Pcs	Ballpen, gel pen, red, 0.5mm	15.00	150.00
4.	4	Btls	Brother ink, BT5000C, Cyan	430.00	1,720.00
5.	4	Btls	Brother ink, BT5000C, Magenta	430.00	1,720.00
6.	4	Btls	Brother ink, BT5000C, Yellow	430.00	1,720.00
7.	8	Btls	Canon PFI-050, Pigment Ink, 70ml, Black	1,800.00	14,400.00
8.	4	Btls	Canon PFI-050, Pigment Ink, 70ml, Cyan	2,000.00	8,000.00
9.	4	Btls	Canon PFI-050, Pigment Ink, 70ml, Magenta	2,000.00	8,000.00
10.	4	Btls	Canon PFI-050, Pigment Ink, 70ml, Magenta	2,000.00	8,000.00
11.	10	Rms	Copy Paper, A3, 70gsm	370.00	3,700.00
12.	35	Rms	Copy Paper, A4, 80gsm	210.00	7,350.00
13.	10	Rms	Copy Paper, legal, 8.5" x 13", 80gsm	240.00	2,400.00
14.	20	Pcs	Envelope, Plastic, expanding, long	67.00	1,340.00
15.	2	Packs	Index Tab Flags, sign here, yellow	192.00	384.00
16.	10	Packs	Photo Paper, matte, 20's/pack, 180gsm, A4	105.00	1,050.00
17.	30	Pcs	Sign Pen, black, 0.5	64.00	1,920.00
18.	10	Pcs	Sign Pen, blue, 0.5	64.00	640.00
19.	10	Packs	Sticker paper matte, 10's/pack, A4	35.00	350.00
20.	10	Btls	Dishwashing liquid, 1000ml	102.00	1,020.00
21.	20	Pcs	Dishwashing scouring pad	29.00	580.00
22.	5	Packs	Scouring Powder, all purpose, 350g	28.00	140.00
TOTAL AMOUNT					65,634.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.

5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of March 4, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services