



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Office Equipment for CEIT

- The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Office Equipment for CEIT”** with an Approved Budget for the Contract (ABC) of **One Hundred Eighteen Thousand Seventeen Pesos and 50/100 Only (PhP 118,017.50)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	2	Units	2.0 HP Basic Inverter Split Type - Quiet Mode - Blue Fin Condenser - Sleep mode - Removable, Washable Panel - Powerful Model - Soft Dry Operation Mode - Odour-Removing Function - Self-Diagnostic Function - LCD Wireless Remote Control - Long Piping - ECO mode with A.I. - Random Auto Restart - Airflow Direction Control (Up and Down) - Manual Horizon Horizontal Airflow Direction - 24-hour Dual ON & OFF Real Setting Timer TECHNICAL SPECIFICATIONS - Cooling Capacity - Voltage - Current - Input Power - EER - Moisture Removal - with installation plus accessories	48,535.00	97,070.00
2.	1	Unit	PAPER SHREDDER, HD - Automatic Paper Shredder Machine - Heavy Duty 16 Sheets Paper feeder A4 - Electric paper shred - Paper shredding capacity: 16 sheets - Capacity: 30L - Paper shredding time: 60 min - 2x12 mm fine shredded paper - Fragile type: CD/CVD, Card, paper clip, staple - German level 5 confidentiality - Nitride steel knife, sharp and durable	20,947.50	20,947.50

			- Separate smashed disc entry design - Intelligent induction, overheat protection, stop protection, infrared induction paper feed - 30L Visible paper bucket		
TOTAL AMOUNT					118,017.50

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of March 25, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
 BAC Secretary, Goods and Consulting Services