



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies and Materials for CED

1. The Cavite State University (CvSU) invites interested firms/suppliers to submit quotation for the project **“Supply and Delivery of Various Supplies and Materials for CED”** with an Approved Budget for the Contract (ABC) of **Two Hundred Sixty-Six Thousand Nine Hundred Fifteen Pesos and 63/100 Only (PhP 266,915.63)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	5	Roll	Acetate, gauge #2.6, 50m per roll, plastic cover	735.00	3,675.00
2.	4	Box	Acetate, transparency film, A4	288.75	1,155.00
3.	250	pc	Ballpen, black	5.25	1,312.50
4.	250	pc	Ballpen, blue	5.25	1,312.50
5.	250	pc	Ballpen, green	5.25	1,312.50
6.	30	pc	Certificate holder, A4 size, clear plastic	27.30	819.00
7.	30	pc	Glue stick, big	10.50	315.00
8.	10	pc	Photo frame, with stand, A4 size	89.25	892.50
9.	10	bx	Push pin, flat head type, assorted colors, 50pcs/case	17.06	170.63
10.	30	roll	Tape, double adhesive, 1”	26.25	787.50
11.	10	roll	Tape, double adhesive, 2”	52.50	525.00
12.	10	roll	Tape, double adhesive, 3”	78.75	787.50
13.	5	roll	Tape, duct 2”	163.17	815.85
14.	10	bx	Thumbtacks	10.50	105.00
15.	3	ream	Colored bond paper, A4, S20 (70gsm), yellow	371.70	1,115.10
16.	15	ream	Colored bond paper, A4, S20 (70gsm), blue	371.70	5,575.50
17.	8	ream	Colored bond paper, long, S20(70gsm), blue	371.70	2,973.60
18.	3	ream	Colored bond paper, A4, S20(70gsm), assorted colors	371.70	1,115.10
19.	30	packs	Photo paper, glossy, 20pcs/pack, 180gsm, A4	105.00	3,150.00
20.	100	pack	Specialty board, 10's/pack, 180gsm, cream, A4	36.75	3,675.00
21.	100	pack	Specialty board, 10's/pack, 180gsm, white, A4	36.75	3,675.00
22.	20	pack	Specialty paper, 10's/pack, white, A4	33.60	672.00
23.	50	pack	Specialty paper, 10's/pack, cream, A4	33.60	1,680.00
24.	70	pc	Arch file, 3-hole, A4, D-type, 2” with label	315.00	22,050.00
25.	220	pc	Arch file, 3-hole, A4, D-type, 3” with label	367.50	80,850.00
26.	350	pc	Brown envelope, for A4 size document	1.68	588.00
27.	100	pc	Folder, sliding, morocco, black, A4	9.45	945.00
28.	100	pc	Folder, sliding, morocco, blue, long	9.45	945.00

29.	100	pc	US folder, A4, white	4.20	840.00
30.	400	pc	Folder, Tag board, legal size, white	4.20	1,680.00
31.	4	bundle	Ring binder, 3/8", plastic, 10pcs/bundle, black	73.50	294.00
32.	4	bundle	Ring binder, 1/2", plastic, 10pcs/bundle, black	89.25	357.00
33.	4	bundle	Ring binder, 3/4", plastic, 10pcs/bundle, black	168.00	672.00
34.	4	bundle	Ring binder, 1", plastic, 10pcs/bundle, black	252.00	1,008.00
35.	4	bundle	Ring binder, 2", plastic, 10pcs/bundle, black	430.50	1,722.00
36.	4	bundle	Ring binder, 3", plastic, 10pcs/bundle, black	630.00	2,520.00
37.	10	pc	Ribbon for dot matrix LX310 cartridge	200.00	2,000.00
38.	30	ream	Copier Paper, 8 1/4 x 11 3/4, 70gsm	250.00	7,500.00
39.	10	pcs	Epson ink, 003, original ink, black	300.00	3,000.00
40.	15	pcs	Epson ink, colored original ink 5btl's Epson ink, 003, Cyan 5btl's Epson ink, 003, Magenta 5btl's Epson ink, 003, Yellow	350.00	5,250.00
41.	2	pcs	Record book, 7.10in x 11.75in, 500pp	150.00	300.00
42.	50	Pcs	Long and short brown envelope	5.00	250.00
43.	40	pcs	Long white folder	5.00	200.00
44.	4	pcs	Padlock, 30mm, high security heavy duty, weatherproof	295.00	1,180.00
45.	20	Sets	Doorknob, HD, brass, 2 3/8 – 2 3/4 backset	315.00	6,300.00
46.	25	pcs	Padlock, 50mm, HD	126.00	3,150.00
47.	15	Pcs	Padlock, 60mm, HD	745.50	11,182.50
48.	10	Rolls	Teflon tape	17.85	178.50
49.	50	Pcs	Bulb Fluorescent, 36watts	367.50	18,375.00
50.	10	Pcs	Electric Switch, 2-gang	210.00	2,100.00
51.	10	Pcs	Electric Switch, 3-gang	262.50	2,625.00
52.	4	Pcs	Extension cord, 4-universal plug, HD, with individual switches	1,050.00	4,200.00
53.	24	Pcs	Albatross, small	24.15	579.60
54.	50	Pcs	Alcohol, 70% isoprophyl, 500ml	76.65	1,533.00
55.	15	Doz	Bathroom tissue, coreless, plain	157.50	2,362.50
56.	5	Pcs	Brush, plastic	31.50	157.50
57.	5	Pcs	Brush with long plastic handle	157.50	787.50
58.	10	Pcs	Bleaching Solution, 1L	42.00	420.00
59.	15	Pcs	Cleaning Towel, cotton or microfiber, 10 x 10"	36.75	551.25
60.	30	Pcs	Detergent Bar, 4-in-a-bar	24.15	724.50
61.	30	Pcs	Dishwashing foam	26.25	787.50
62.	60	Btls	Dishwashing liquid, 1000ml	105.00	6,300.00
63.	30	Pcs	Dishwashing scouring pad	29.40	882.00
64.	30	Pcs	Dishwashing scouring pad	42.00	1,260.00
65.	30	Pcs	Doormat, cotton, ordinary, 40 x 60cm	26.25	787.50
66.	30	Pcs	Doormat, rubber, 40 x 60 cm	42.00	1,260.00
67.	30	Packs	Garbage bag, XL, transparent, 100's	420.00	12,600.00
68.	30	Packs	Garbage bag, L, transparent, 100's	367.50	11,025.00
69.	10	Btls	Glass cleaner	210.00	2,100.00
70.	5	Btls	Hand Sanitizer, 200ml	105.00	525.00
71.	40	Btls	Muriatic Acid, 250ml	47.25	1,890.00

72.	20	Pcs	Soap bathroom, 90g, 1pc in individual box	25.20	504.00
TOTAL AMOUNT					266,915.63

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of March 12, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
 BAC Secretary, Goods and Consulting Services