



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines  
 ☎ (046) 889-6373  
[www.cvsu.edu.ph](http://www.cvsu.edu.ph)

**INVITATION TO SUBMIT QUOTATION**  
**Supply, Delivery and Installation of Office Partition for Legal Office**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply, Delivery and Installation of Office Partition for Legal Office”** with an Approved Budget for the Contract (ABC) **Three Hundred Seventy-Eight Thousand Three Hundred Forty Pesos Only (PhP 378,340.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
			Legal Office		
1	3	Pcs	Laminated Partition, aluminum endtrims, 140w x 120h cm	10,100.00	30,300.00
2	3	Pcs	Laminated Partition, aluminum endtrims, 130w x 120h cm	10,100.00	30,300.00
3	1	Pc	Laminated Partition, aluminum endtrims, 120w x 120h cm	9,100.00	9,100.00
4	3	Pcs	Laminated Partition, aluminum endtrims, 60w x 120h cm	6,200.00	18,600.00
5	3	Pcs	Table Top, laminated woodgrain top, 130w x 60d cm	3,300.00	9,900.00
6	1	Pc	Table Top w/ 1 leg, laminated woodgrain top, 120w x 60d cm.	2,750.00	2,750.00
7	3	Pcs	Table Top, laminated, 80w x 40d cm.	1,800.00	5,400.00
8	1	Pc	Side Table Top w/ 1 leg, laminated woodgrain top, 130w x 40d cm.	2,700.00	2,700.00
9	4	Pcs	Staff Chair, with armrest, mesh backrest, chrome base with caster, black	2,700.00	10,800.00
10	4	Pcs	Mobile Pedestal, 3 drawers, powder coated finish, w/ centralized locking mechanism, color: light gray	4,100.00	16,400.00
			Officer's Room		
11	2	Pcs	Laminated Partition, aluminum endtrims, 130w x 180h cm	11,700.00	23,400.00
12	1	Pc	Laminated Partition, aluminum endtrims, 125.6w x 180h cm	11,700.00	11,700.00
13	3	Pcs	Laminated Partition, aluminum endtrims, 125w x 180h cm	11,700.00	35,100.00
14	2	Pcs	Laminated Glass Partition, aluminum endtrims, 125w x 180h cm	1,650.00	3,300.00
15	2	Pcs	Laminated Glass Partition, aluminum endtrims, 70w x 180h cm	10,200.00	20,400.00
16	2	Pcs	Freestanding Table, laminated wood grain finish top, 130w x 60d x 74h cm	7,800.00	15,600.00
17	2	Pcs	Side Table Top w/ 1 leg, laminated woodgrain finish top, 130w x 40d x 74h cm.	3,750.00	7,500.00
18	3	Pcs	File Cabinet, laminated finish, 1 drawer,	10,600.00	31,800.00

			2 swingout doors, 60(w)X60(d) cm		
19	2	Pcs	Jr. Exec. Chair, leatherette, medium backrest, w/ armrest, chrome base with caster, color: black	6,000.00	12,000.00
20	2	Pcs	Mobile Pedestal, 3 drawers, powder coated finish, w/ centralized locking mechanism, color: light gray	4,100.00	8,200.00
			Pantry Area		
21	1	Pc	Laminated Partition, aluminum endtrims, 100w x 180h cm	9,250.00	9,250.00
22	1	Pc	Laminated Partition, aluminum endtrims, 81w x 180h cm	8,200.00	8,200.00
23	1	Pc	Laminated Glass Partition, aluminum endtrims, 70w x 180h cm	9,200.00	9,200.00
24	1	Pc	Pantry Table, laminated solid color finish, 180(w)X40(d)X74(h) cm.	7,200.00	7,200.00
25	4	Pcs	Pantry Chair, sled base, black leatherette, w/out armrest	1,710.00	6,840.00
26	1	Pc	Laminated Partition, aluminum endtrims, 120w x 180h cm	10,500.00	10,500.00
27	1	Pc	Laminated Partition, aluminum endtrims, 110w x 180h cm	10,400.00	10,400.00
28	1	Pc	Laminated Partition, aluminum endtrims, 85w x 180h cm	8,500.00	8,500.00
29	1	Pc	Partition Post	3,000.00	3,000.00
			(See attached Plan)		
<b>TOTAL AMOUNT</b>					<b>378,340.00</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of April 1, 2024.**

Address : Procurement Office, Administration Building  
Cavite State University  
Indang, Cavite

E-mail : [procurementoffice@cvsu.edu.ph](mailto:procurementoffice@cvsu.edu.ph) / [rfqmain@cvsu.edu.ph](mailto:rfqmain@cvsu.edu.ph)

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Consulting Services