



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply, Delivery and Installation of Office Partition for OVPASS

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project “**Supply, Delivery and Installation of Office Partition for OVPASS**” with an Approved Budget for the Contract (ABC) **One Hundred Eighty Thousand Pesos Only (PhP 180,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost		
Director's Office							
1.	4	Units	Laminated Partition , 120(w) x 150(h)	180,000.00	180,000.00		
2.	1	Unit	Laminated Partition , 140(w) x 150(h)				
3.	1	Unit	Free Standing Table with front panel, laminated wood grain, 140 x 80 x 75				
4.	1	Unit	Side Table with 1 leg and side panel, 120 x 45 x 75				
5.	1	Unit	Executive Chair, fabric, black				
6.	2	Units	Visitor's Chair, leatherette, black, sled type				
7.	1	Unit	Side Cabinet, laminated wood grain, 120(l) x 40(w) x 80(h)				
8.	1	Unit	Side Cabinet, laminated wood grain, 160(l) x 40(w) x 80(h)				
Assistant's Office							
9.	5	Units	Laminated Partition , 120(w) x 150(h)				
10.	2	Units	Laminated Partition , 80(w) x 150(h)				
11.	1	Unit	Laminated Glass Partition , 120(w) x 150(h)				
12.	1	Unit	Laminated Glass Partition , 80(w) x 150(h)				
13.	1	Unit	Free Standing Table with front panel, laminated wood grain, 120 x 80 x 75				
14.	1	Unit	Side Table with 1 leg, 120 x 45 x 75				
15.	1	Unit	Executive Chair, fabric, black				
16.	2	Units	Visitor's Chair, leatherette, black, sled type				
Staff Area 1							
17.	1	Unit	Laminated Glass Partition, 120(w) x 150(h)				
18.	1	Unit	Laminated Glass Partition, 80(w) x 150(h)				
19.	1	Unit	Laminated Partition, 120(w) x 150(h)				
20.	1	Unit	Laminated Glass Door, 80(w)x150(h)				
21.	1	Unit	Laminated Partition, 120(w) x 100(h)				
22.	1	Unit	Laminated Partition, 80(w) x 100(h)				
23.	1	Unit	Table Top, 120 x 80				

24.	1	Unit	Counter Top, laminated wood grain, 120x30		
			Staff Area 2		
25.	3	Units	Laminated Partition , 100(w) x 100(h)		
26.	2	Units	Laminated Partition , 120(w) x 100(h)		
27.	1	Unit	Laminated Partition , 80(w) x 100(h)		
28.	1	Unit	Table Top with 1 leg at the middle, laminated wood grain, 80(w)x300(L)		
29.	1	Unit	Counter Top, laminated wood grain, 30x300		
30.	1	Unit	Side Table with 1 leg, 120 x 60 x 75		
			Conference Room		
31.	1	Unit	Conference Table, laminated wood grain, 90(w)x230(L)		
32.	10	Units	"Conference chair, Leatherette, Size: L45xW50"		
			(See attached plan and image)		
				TOTAL AMOUNT	180,000.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of April 10, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
 BAC Secretary, Goods and Consulting Services