



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines  
 ☎ (046) 889-6373  
[www.cvsu.edu.ph](http://www.cvsu.edu.ph)

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Various Supplies and Materials for CED-LSHS**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Materials for CED-LSHS”** with an Approved Budget for the Contract (ABC) **Sixty-Six Thousand One Hundred Forty-Eight Pesos Only (PhP 66,148.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	60	Pcs	Ballpen, black	5.00	300.00
2.	60	Pcs	Ballpen, green	5.00	300.00
3.	24	Pcs	Battery, AA 2's HD	70.00	1,680.00
4.	12	Pcs	Battery, AAA 2's HD	70.00	840.00
5.	30	Btls	EPSON INK bottle, 003, black	310.00	9,300.00
6.	12	Btls	EPSON INK bottle, 003, cyan	310.00	3,720.00
7.	12	Btls	EPSON INK bottle, 003, magenta	310.00	3,720.00
8.	12	Btls	EPSON INK bottle, 003, yellow	310.00	3,720.00
9.	12	Btls	INK REFILL, white board marker	83.00	996.00
10.	5	Packs	Laminating film, 8.5x 11", 125 mic	500.00	2,500.00
11.	5	Packs	Laminating film, A4, 125 mic	500.00	2,500.00
12.	5	Bxs	Pencil #2	75.00	375.00
13.	10	Pcs	Photo Frame with stand, A4	90.00	900.00
14.	5	Packs	Photo paper, matte, 180 gsm	105.00	525.00
15.	20	Packs	Specialty board, white, shirt, 180gsm	36.00	7,200.00
16.	5	Packs	Sticker paper matte, A4	35.00	175.00
17.	20	Rolls	Tape Double Adhesive, 2"	45.00	900.00
18.	2	Rolls	Tape Duct, 2"	70.00	140.00
19.	10	Rolls	Tape Magic, 1"	251.00	2,510.00
20.	10	Bxs	Thumbtacks	10.00	100.00
21.	24	Pcs	Albatross, big	60.0	1,440.00
22.	24	Btls	Alcohol, 70%, ethyl, 500ml	93.00	2,232.00
23.	50	Pcs	Bleaching Solution, 1L	44.00	2,200.00
24.	15	Btls	Dishwashing liquid, 500ml	61.00	915.00
25.	4	Packs	Garbage bag, Large, Transparent, 100's	245.00	980.00
26.	4	Packs	Garbage bag, XL, Transparent, 100's	445.00	1,780.00
27.	6	Units	Tornado mop, big	1,450.00	8,700.00
28.	1	Unit	ID Laminator, HD	5,500.00	5,500.00
<b>TOTAL AMOUNT</b>					<b>66,148.00</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.

4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of April 8, 2024.**

Address : Procurement Office, Administration Building  
Cavite State University  
Indang, Cavite

E-mail : [procurementoffice@cvsu.edu.ph](mailto:procurementoffice@cvsu.edu.ph) / [rfqmain@cvsu.edu.ph](mailto:rfqmain@cvsu.edu.ph)

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Consulting Services