



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies and Materials for Research Center

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Materials for Research Center”** with an Approved Budget for the Contract (ABC) **Seventy-Four Thousand Ninety-Two Pesos Only (PhP 74,092.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	100	rm	COPY PAPER, A4, 70gsm	175.00	17,500.00
2.	4	pck	FOLDER, Pressboard, plain 50's, long, green	525.00	2,100.00
3.	6	pc	GLUE, multi-purpose, 40g	25.00	150.00
4.	12	pc	MARKING PEN, permanent, Superfine, black	38.00	456.00
5.	2	box	PENCIL, #2, 12's/bx	75.00	150.00
6.	2	pck	PHOTO PAPER, glossy, 20pcs/pack, 180gsm, A4	105.00	210.00
7.	6	pc	SIGN PEN, blue, 0.5	64.00	384.00
8.	6	pck	SPECIALTY BOARD, 10's/pack, 180gsm, CREAM, A4	28.00	168.00
9.	12	pck	SPECIALTY PAPER, 10's/pack, CREAM, A4	36.00	432.00
10.	2	pc	STAMP PAD INK, black	20.00	40.00
11.	6	pck	STICKER PAPER GLOSSY, 10's/pack, A4	35.00	210.00
12.	6	pc	STICKY NOTE PADS, yellow, 1.5"x2"	31.00	186.00
13.	12	pc	TAPE, DOUBLE ADHESIVE, 1"	25.00	300.00
14.	100	pck	US FOLDER, A4, white	5.00	500.00
15.	60	pc	BLEACHING SOLUTION, 1L	44.00	2,640.00
16.	50	pc	DISHWASHING LIQUID, 1000mL	102.00	5,100.00
17.	2	pc	DISINFECTANT SPRAY 510g	625.00	1,250.00
18.	12	pck	GARBAGE BAG, medium, transparent, 100's	175.00	2,100.00
19.	12	pck	GARBAGE BAG, XL, transparent, 100's	440.00	5,280.00
20.	50	pc	SCOTCH BRITE, big	50.00	2,500.00
21.	1	sack	Sugar, white	3,500.00	3,500.00
22.	100	btl	Distilled water, 10 ltrs	200.00	20,000.00
23.	2	pc	HAND SPRAYER, 500ml	78.00	156.00
24.	1	pc	Dish drainer plastic, 12"x18"x7"	800.00	800.00
25.	2	pc	Funnel plastic	30.00	60.00
26.	2	pc	Lighter mini gun type	100.00	200.00
27.	1	unit	PAPER CUTTER, 15"x18"	1,400.00	1,400.00
28.	2	pc	SCISSOR, 6", HD	80.00	160.00
29.	1	pc	TAPE DISPENSER, handheld	160.00	160.00

30.	12	pck	Autoclavable plastic 15"x18"	500.00	6,000.00
TOTAL AMOUNT					74,092.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of April 15, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services