



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Photocopying Machine for CvSU Bacoor City Campus

- The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Photocopying Machine for CvSU Bacoor City Campus”** with an Approved Budget for the Contract (ABC) **One Hundred Ninety-Eight Thousand Four Hundred Fifty Pesos Only (PhP 198,450.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	1	Unit	PHOTOCOPYING MACHINE, colored, brand new Specifications: <ul style="list-style-type: none"> ● Colour Multifunctional for A4/A3 format ● Functions: Color Print, Copy & Scan / Opt. Fax ● Speed: Up to 24/12 pages A4/A3 per minute in colour and b/w ● Resolution: 1200 x 1200 dpi (print) 600 x 600 dpi (scan/copy) ● Dimensions (W x D x H): 590 x 590 x 753 mm ● Power consumption: Copying/Printing: 580W, Stand-by: 70W, Sleep mode: 0.5W ● Power source: AC 220 ~ 240 V, 50/60 Hz ● Memory: 1,536 MB, Max. 3,072 MB ● Input capacity: 100-sheet multi-purpose tray, 60–256 g/m²: A3, A4, A5, A6, B5, Ledger, Letter, Legal, Folio, Custom (98 x 148 to 297 x 432 mm) ● 1 year warranty 	198,450.00	198,450.00
TOTAL AMOUNT					198,450.00

- Delivery Period: ____ calendar days from the receipt of P.O.
- Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
- Warranty shall be for a period of one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
- The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of May 8, 2024**.

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services