



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
 Indang, Cavite, Philippines  
 ☎ (046) 889-6373  
[www.cvsu.edu.ph](http://www.cvsu.edu.ph)

**INVITATION TO SUBMIT PROPOSAL**  
**Supply and Delivery of Various Supplies, Materials and Equipment for CEIT-CCL**

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies, Materials and Equipment for CEIT-CCL”** with an Approved Budget for the Contract (ABC) of **Two Hundred Twenty-Two Thousand Five Hundred Twenty-One Pesos and 92/100 Only (PhP 222,521.92)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	9	bottle	EPSON INK, BOTTLE, 003, black	310.00	2,790.00
2.	9	bottle	EPSON INK, BOTTLE, 003, cyan	310.00	2,790.00
3.	9	bottle	EPSON INK, BOTTLE, 003, magenta	310.00	2,790.00
4.	9	bottle	EPSON INK, BOTTLE, 003, yellow	310.00	2,790.00
5.	9	pc	CABLE, HDMI, 5m	215.00	1,935.00
6.	2	unit	EXTERNAL HARDDRIVE, 2TB	7,700.00	15,400.00
7.	3	pcs	FLASH DRIVE, 128GB	2,686.27	8,058.80
8.	6	pc	ERASER, dust-free, big	15.00	90.00
9.	5	pack	STICKER PAPER GLOSSY, 10's/pack, LONG	35.00	175.00
10.	5	pack	STICKER PAPER MATTE, 10's/pack, LONG	35.00	175.00
11.	10	ream	PAPER, MULTICOPY, A4, 80 gsm	179.92	1,799.20
12.	10	pc	SIGN PEN, black	26.00	260.00
13.	2	pc	STAPLE WIRE, heavy duty, binder type, 23/13	22.55	45.10
14.	1	pc	PUNCHER, paper, heavy duty	162.24	162.24
15.	2	pair	SCISSORS, 8", symmetrical	40.56	81.12
16.	2	pc	STAPLER, HD, with remover, #35	130.00	260.00
17.	2	roll	TAPE, DOUBLE ADHESIVE, 2"	45.00	90.00
18.	7	roll	TAPE, DUCT, 3"	232.00	1,624.00
19.	6	roll	TAPE, MASKING, 48mm	121.16	726.96
20.	6	roll	TAPE, electrical	19.45	116.70
21.	3	pc	Microfiber Feather Duster Household Dusting Brush	105.00	315.00
22.	3	pc	BROOM, soft, tambo	127.92	383.76
23.	4	pc	DISINFECTANT SPRAY, aerosol type	150.80	603.20
24.	10	bundle	RAGS, all cotton	57.20	572.00
25.	100	unit	ELECTRIC FAN, ceiling mount, orbit type, 16", banana type, plastic blade	1,380.08	138,008.00
26.	5	pc	RAM DDR4 2666mhz	1,500.00	7,500.00
27.	5	pc	RAM DDR4 3200mhz	1,500.00	7,500.00
28.	5	pc	Web Camera HD, 1080p, USB-plug and play, 5ft cable length	1,291.37	6,456.84
29.	41	pc	CHAIR, monobloc, without armrest, white	464.00	19,024.00
<b>TOTAL AMOUNT</b>				<b>222,521.92</b>	<b>222,521.92</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of May 23, 2024.**

Address : Procurement Office, Administration Building  
Cavite State University  
Indang, Cavite

E-mail : [procurementoffice@cvsu.edu.ph](mailto:procurementoffice@cvsu.edu.ph) / [rfqmain@cvsu.edu.ph](mailto:rfqmain@cvsu.edu.ph)

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Consulting Services