



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino De las Alas Campus
Indang, Cavite
cvsu.edu.ph

BIDS AND AWARDS COMMITTEE
Goods and Consulting Services

MINUTES OF THE PRE-BIDDING CONFERENCE
SUPPLY, DELIVERY AND INSTALLATION OF MATERNAL AND NEONATAL BIRTHING
SIMULATOR AND ACCESSORIES FOR CON

Present were:

Almira G. Magcawas	- Chair, BAC for Goods and Consulting Services
Bettina Joyce P. Ilagan	- Vice Chair
Edwina O. Roderos	- Member
Roderick M. Rupido	- Member
Sharon M. Isip	- Member
Rene B. Betonio	- TWG Chair, Medical, Dental and Laboratory Equipment
Ivan Derek V. Wycoco	- TWG Member, Medical, Dental and Laboratory Equipment
Arleen Panaligan	- TWG Member, Medical, Dental and Laboratory Equipment
Ma. Corazon Herrera	- TWG Member, Medical, Dental and Laboratory Equipment
Lani S. Rodis	- TWG Member, Medical, Dental and Laboratory Equipment
Annie M. Ramos	- TWG Member, Medical, Dental and Laboratory Equipment
Francisco L. Go Jr.	- Scigate Technology Corp.
Elizabeth L. Calag	- Aspen Multi-System Corp.
Charmaine Kelly Mesina	- End-User, CON
Merry Rose J. Olegario	- End-User, CON
Preciosa G. Eraña	- OIC, Procurement Office
Roselyn M. Maranan	- Chair, BAC Secretariat
Alma Veronica Ramos	- Member, BAC Secretariat
Shirley G. Aldea	- Member, BAC Secretariat

The face-to-face pre-bidding conference for the SUPPLY, DELIVERY AND INSTALLATION OF MATERNAL AND NEONATAL BIRTHING SIMULATOR AND ACCESSORIES FOR CON held at Lasap Hall, Cavite State University, Indang, Cavite on June 5, 2024, was called to order at 1:30 p.m. and was presided over by the BAC Chair, Almira G. Magcawas.

The Chair introduced the BAC Members, members of the Technical Working Group, members of the BAC Secretariat, and the End-User. The Chair also acknowledged the presence of representatives from the two (2) prospective bidders. COA and private sector representatives were invited but none attended the pre-bidding conference.

A. The Chair emphasized and clarified the following:

1. The ABC of the project is Eleven Million Four Hundred Forty Thousand Two Hundred Forty-Two Pesos (₱11,440,242.00).
2. The project's funding sources are Fund 164 and Fund 101.

3. To save time and based on the understanding that prospective bidders had already reviewed the equipment specifications before attending the pre-bid conference, the BAC Chair proceeded to entertain questions and clarifications from prospective bidders.
- B. Queries/ Clarifications from the prospective bidders:
1. The representative from Scigate requested the removal of the specified width of 20 inches for the approximate mannequin size and the approximate size of the neonatal birthing simulator, which is listed as "15 cm x 10 cm."
 2. The TWG, end-user and the other prospective bidder agreed and granted the request.
 3. The representative from Scigate requested that the ten (10) listed general and high-risk scenarios be changed to at least nine (9), as their brochures only include nine scenarios. He clarified that they can offer additional scenarios beyond those stated in the technical specifications. They just want to ensure that they will not be disqualified during document checks and post-qualification. Additionally, they mentioned they can obtain a certification from the manufacturer confirming their ability to provide more than ten scenarios.
 4. A BAC member asked the end-user which scenarios were essential. The end-user emphasized that the ten scenarios listed in the technical specifications are the basic ones they need. Consequently, the TWG, BAC members, and the end-user decided to refuse the prospective bidder's request and retain all the scenarios. They advised the prospective bidder to provide certification proving they can supply ten or more scenarios as required by the end-user.
 5. The representative from Scigate requested to change or include "or" regarding the internal batteries of the mother and baby, proposing "lithium ion or nickel metal hydride battery." He clarified that the battery that they are offering is also rechargeable.
 6. The BAC Chair asked the end-user if they can relax the battery and remove the lithium ion and just put rechargeable battery, in which the end-user agreed.
 7. The representative from Scigate also requested to change the fetus battery life from at least 7 hours to at least 4 hours, in which the TWG and end-user agreed.
 8. The representative from Scigate also inquire about the USB wireless router and requested to remove the word "USB", since the router itself is already wireless.
 9. The representative from Aspen Multisystem Corp. reiterates that there is different specification of wireless router for mannequin, but she also added that they also offer wireless router. The BAC, TWG and end-user agreed to remove the word "USB" on the wireless router.
 10. The representative from Scigate states that they do not have AHA Certification of Compliance. He explained that AHA Certification of Compliance is proof that the mannequin is CPR compliant. Although their manufacturer does not have AHA Certification of Compliance, he assured that their mannequin is CPR compliant. On the other hand, the representative from Aspen Multisystem Corp. said that they do have AHA Certification of Compliance. The BAC, TWG and end-user decided to relax the requirement of certification needed to "AHA Certification of Compliance or its equivalent."
 11. The representative from Scigate further inquired about the Current and Certificate of Manufacturers ISO and/or CE compliance for High-Fidelity Simulator. He asked if it is

allowed to use EU Directive/Standards in which it is a certification that the manufacturer testified that the product has been assessed/tested and deemed to meet EU safety. The BAC, TWG and end-user decided to relax the requirement of certification needed to “or its equivalent certification.”

12. The representative from Scigate also clarified if they will provide the listed monitoring device for labor and delivery patient simulator because those devices are too expensive and the ABC is too low. The representative from Aspen Multi-System Corp. explained that it can be seen at patient monitor. The end user also explained that it does not necessarily mean additional device since it can be connected to another device for viewing purposes.
13. The representative from Scigate also asked for clarification about PSP extension which is part of the accessories of the mannequin. The end-user clarifies that it is just the connection port.
14. The representative from Aspen Multisystem Corp. clarified that every mannequin has its own monitoring device, with this, she requested to relax the specification required for the tablet/PC as part of the maternal and neonatal birthing simulator accessories to its equivalent specification, in which the end-user agreed.
15. The representative from Aspen Multi-System Corp. inquired if the programmable conditions for 1-minute APGAR assessment under Neonatal Birthing Simulator can be relaxed to at least 1 to 5 minutes.
16. The TWG member commented that since the assessment is the first 1 minute and the last 5 minutes, it is better to change it to at least 1 to 5 minutes APGAR assessment, in which everyone agreed.

C. Agreements:

1. The project is on bid-all basis.
2. The standard delivery period is thirty (30) days.
3. Other queries from the prospective bidders will be accepted until June 17, 2024.
4. All changes on the specification will be included in the posting of the bid bulletin on June 19, 2024.
5. All bids will be subjected to bid evaluation. The lowest calculated bid will be subjected to post-qualification.


D. Other Matters:

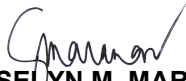
1. The BAC is requesting prospective bidders to submit three (3) sets of bidding documents for simultaneous opening and evaluation of the BAC members and TWG.
2. Bid documents should be packaged well and should contain “ear tags” or “document tabs” for easy scanning of all the BAC members.
3. Payment of bidding documents is required before the submission of bids. The deadline for bid submission is on June 26, 2024, at 12:00 NN, late bids will not be accepted.

4. The face-to-face bid opening will be held on June 26, 2024, at 1:30 p.m. at OGS Conference Room, Cavite State University, Indang, Cavite.
5. Bid submission through the courier system is also allowed. However, the bid documents must be received by the BAC before the deadline for submission of bids.
6. For the payment of bid documents, the prospective bidders are requested to coordinate with the BAC Secretariat. Online payment through Landbank Link.Biz is accepted.
7. For those who are interested in attending the face-to-face bid opening, prospective bidders are advised to send one (1) representative only per company. The University is implementing a health protocol to observe, thus, wearing face masks and social distancing is encouraged during the bid conference.

Since there were no queries from the bidders and the BAC members, and there were no other matters to be discussed, the pre-bid conference was adjourned by the BAC Chair at 2:00 p.m.

Prepared by:


SHIRLEY G. ALDEA
Member, BAC Secretariat


ROSELYN M. MARANAN
Chair, BAC Secretariat

Noted by:


EVELYN M. DEL MUNDO
End-user

Attested By:


ALMIRA G. MAGCAWAS
Chair, BAC for Goods and Consulting Services