



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines
☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Flags and Various Office Supplies for CvSU Cavite City Campus

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Flags and Various Office Supplies for CvSU Cavite City Campus”** with an Approved Budget for the Contract (ABC) of **Sixty-Nine Thousand Three Hundred Ninety-Six Pesos Only (PhP 69,396.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	3	UNIT	TAPE DISPENSER, TABLE TOP	78.00	234.00
2.	5	ROLL	ACETATE GAUGE #4,50M/ROLL, PLASTIC COVER	1,100.00	5,500.00
3.	100	PC	BALLPEN BLACK,	5.00	500.00
4.	50	PC	BALLPEN RED	5.00	250.00
5.	1	PC	FLAG, CAMPUS,4X8	6,500.00	6,500.00
6.	1	PC	FLAG, CAVITE,4X8	6,500.00	6,500.00
7.	1	PC	FLAG, CAVITE STATE UNIVERSITY,4X8	7,000.00	7,000.00
8.	1	PC	FLAG, PHILIPPINE FLAG,10X20	500.00	500.00
9.	50	PACK	INDEX TAB FLAG, TRANSPARENT FILM, ARROW SHAPE, ASSORTED COLORS	35.00	1,750.00
10.	100	BOTTLE	INK REFILL, WHITE BOARD MARKER, BLACK	83.00	8,300.00
11.	20	PACK	LAMINATING FILM, A4, 250MIC	1,020.00	20,400.00
12.	10	BOX	PENCIL #2,12/BOX	75.00	750.00
13.	30	PC	PHOTO FRAME W/STAND, A4 SIZE	90.00	2,700.00
14.	20	BOX	PUSH PIN, FLAT HEAD TYPE, ASSORTED COLORS, 50 PCS/CASE	20.00	400.00
15.	60	ROLL	TAPE, DOUBLE ADHESIVE, 1”	25.00	1,500.00
16.	60	ROLL	TAPE, DOUBLE ADHESIVE, 2”	45.00	2,700.00
17.	16	ROLL	TAPE, DUCT, 3”	232.00	3,712.00
18.	20	BOX	THUMB TACKS	10.00	200.00
TOTAL AMOUNT					69,396.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of June 18, 2024**.

Address : Procurement Office, Administration Building

Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services