



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies, Materials and Equipment for CAFENR

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies, Materials and Equipment for CAFENR”** with an Approved Budget for the Contract (ABC) of **Three Hundred Twelve Thousand Four Hundred Eighty-Nine Pesos Only (PhP 312,489.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Quantity	Unit	Description	Unit Cost	Total Cost
1.	5	box	ACETATE (transparency film) A4	325.00	1,625.00
2.	2	roll	ACETATE, gauge #4, 50m per roll, plastic cover	1,100.00	2,200.00
3.	100	pc	BALLPEN, black	5.00	500.00
4.	60	pc	BALLPEN, blue	5.00	300.00
5.	60	pc	BALLPEN, red	5.00	300.00
6.	30	pc	BATTERY, AA, 2's, HD	70.00	2,100.00
7.	10	pc	BATTERY, AAA, 2's, HD	70.00	700.00
8.	20	pc	BROWN ENVELOPE, for A4 size document	2.00	40.00
9.	30	box	CLIP, backfold, 15mm, 12's	12.00	360.00
10.	40	box	CLIP, backfold, 41mm, 12's	55.00	2,200.00
11.	10	ream	COLORED BONDPAPER, A4, S20 (70gsm), green	250.00	2,500.00
12.	100	ream	COPY PAPER, A4, 70gsm	175.00	17,500.00
13.	150	ream	COPY PAPER, A4, 80gsm	210.00	31,500.00
14.	40	pc	ERASER, dust-free, big	15.00	600.00
15.	40	pc	ERASER, felt, for white/black boards	18.00	720.00
16.	12	box	FASTENER, for paper, Plastic coated, 50 sets per box	50.00	600.00
17.	30	pc	FLOURESCENT MARKER, green	20.00	600.00
18.	70	pc	Folder, expanded, green, long	25.00	1,750.00
19.	40	pc	GLUE STICK, big	10.00	400.00
20.	16	bottle	GLUE, multi-purpose, 130 g.	50.00	800.00
21.	20	bottle	INK REFILL, white board marker, black	83.00	1,660.00
22.	60	pc	MARKING PEN, permanent, Fine, black	35.00	2,100.00
23.	10	box	PENCIL, #2, 12's/bx	75.00	750.00
24.	10	pack	PHOTO PAPER, glossy, 20pcs/pack, 180gsm, A4	105.00	1,050.00
25.	30	box	PUSH PIN, flat head type, assorted colors, 50 pieces per case	20.00	600.00
26.	20	pc	SIGN PEN, black, 0.5	64.00	1,280.00
27.	40	pack	SPECIALTY BOARD, 10's/pack, 180gsm, CREAM, LONG	28.00	1,120.00
28.	3	bottle	STAMP PAD INK, black	20.00	60.00
29.	10	bottle	Stamp pad ink, purple	40.00	400.00
30.	20	box	Staple wire No. 35	40.00	800.00

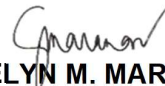
31.	2	pcs	DESK TRAY, METAL, 3 layers	550.00	1,100.00
32.	20	pack	STICKER PAPER GLOSSY, 10's/pack, A4	35.00	700.00
33.	4	pc	STICKY NOTE PADS, 2" x 2", 400's, asstd	172.00	688.00
34.	20	pc	STICKY NOTE PADS, yellow, 1.5"x2"	31.00	620.00
35.	20	pc	STICKY NOTE PADS, yellow, 3"x3"	67.00	1,340.00
36.	40	roll	TAPE, DOUBLE ADHESIVE, 1"	25.00	1,000.00
37.	40	roll	TAPE, masking, 24mm	67.00	2,680.00
38.	40	roll	TAPE, transparent, 24mm	15.00	600.00
39.	20	box	THUMB TACKS	10.00	200.00
40.	20	unit	ELECTRIC FAN, Industrial, 20", banana blade	3,500.00	70,000.00
41.	1	unit	PAPER CUTTER, 10"x12"	800.00	800.00
42.	1	unit	PAPER SHREDDER, HD, 5 sheets	22,000.00	22,000.00
43.	10	pc	SCISSOR, 6", HD	80.00	800.00
44.	10	pc	STAPLER, HD, with remover, #35	130.00	1,300.00
45.	2	pc	TAPE DISPENSER, handheld	160.00	320.00
46.	20	pc	ALBATROSS, small	40.00	800.00
47.	14	bottle	ALCOHOL 70%, ethyl, 500ml	93.00	1,302.00
48.	24	gal	ALCOHOL 70%, ethyl, gallon	635.00	15,240.00
49.	20	dz	BATHROOM TISSUE, Coreless plain	67.00	1,340.00
50.	10	pc	BLEACHING SOLUTION, 1L	44.00	440.00
51.	10	pc	CLEANING TOWEL, 12's / pack	250.00	2,500.00
52.	20	bottle	DISHWASHING LIQUID, 500mL	61.00	1,220.00
53.	10	pc	DISHWASHING SCOURING PAD	29.00	290.00
54.	20	pc	DOORMAT, cotton	28.00	560.00
55.	20	pc	DOORMAT, rubber	150.00	3,000.00
56.	16	unit	FABRIC CONDITIONER, 500ml	105.00	1,680.00
57.	20	pack	GARBAGE BAG, L, transparent, 100's	245.00	4,900.00
58.	4	bottle	GLASS CLEANER	225.00	900.00
59.	10	pair	Rubber Gloves, washing	300.00	3,000.00
60.	12	pc	SCOTCH BRITE with foam	37.00	444.00
61.	20	pcs	SOAP, BATHROOM, 90 grams, 1 piece in individual pack	26.00	520.00
62.	20	pcs	CABLE, HDMI, 3m	300.00	6,000.00
63.	40	bottle	EPSON INK, BOTTLE, 003, black	310.00	12,400.00
64.	20	bottle	EPSON INK, BOTTLE, 003, cyan	310.00	6,200.00
65.	20	bottle	EPSON INK, BOTTLE, 003, magenta	310.00	6,200.00
66.	20	bottle	EPSON INK, BOTTLE, 003, yellow	310.00	6,200.00
67.	2	unit	EXTERNAL HARDDRIVE, 2TB	7,700.00	15,400.00
68.	6	unit	KEYBOARD, USB-TYPE	490.00	2,940.00
69.	5	unit	MOUSE, Optical, USB	350.00	1,750.00
70.	3	unit	PRINTER, Multifunction, CONTINUOUS INK	12,000.00	36,000.00
TOTAL AMOUNT					312,489.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.

5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of June 27, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 862-0852

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.



ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services