



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply, Delivery and Installation of Office Partition for IDO

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply, Delivery and Installation of Office Partition for IDO”** with an Approved Budget for the Contract (ABC) of **Three Hundred Sixty-One Thousand Six Hundred Twenty Pesos Only (PhP 361,620.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	lot	Office Partition <ul style="list-style-type: none"> ● 8 pcs Laminated panel, 45mm aluminum trimming, 120cm (W) x 120cm (h) ● 8 pcs Laminated panel, 45mm aluminum trimming, 140cm (W) x 120cm (h) ● 8 pcs Laminated panel, 45mm aluminum trimming, 60cm (W) x 120cm (h) ● 8 pcs Laminated panel, 45mm aluminum trimming, 45cm (W) x 120cm (h) ● 8 pcs Table top, 25mm laminated finish, 120cm (W) x 60cm (D) ● 8 pcs Table top, 25mm laminated finish, 80cm (W) x 45cm (D) ● 8 pcs Mobile pedestal, 3 drawers, powder coated finish, gauge 22, with lock and keys, light gray or beige ● 1 pc countertop, 25mm laminated finish, 120cm (W) x 45cm (D) 	1	361,620.00	361,620.00
2.	pc	Director's Table <ul style="list-style-type: none"> ● Melamine finish ● Open shelves and close-in cabinet ● Combi lock ● Grommet ● Dimension: L160cm x W80cm x H76cm ● Side drawer: L160cm x W40cm x H55cm 	1		
3.	pc	Conference Table <ul style="list-style-type: none"> ● MDF Board, Tubular Steel ● Maximum of 10 seating capacity ● Color: Brown ● Dimension: L240cm x W120cm x H75cm 	1		
4.	Pcs	Partition Chairs <ul style="list-style-type: none"> ● Mesh Executive Chair 	8		

		<ul style="list-style-type: none"> ● 360 degrees swivel ● Adjustable headrest ● Lumbar support ● Dimension: L58cm X W54cm x H117cm 			
5.	pc	Director's Chair <ul style="list-style-type: none"> ● High-back Leatherette Executive Chair ● 360 degrees swivel ● Chrome plated star-base ● PU leather ● Multi-function chassis ● Padded armrest ● Dimension: L60cm x W58cm x H121cm 	1		
6.	pcs	Visitor's Chair <ul style="list-style-type: none"> ● Stackable, mesh airflow backrest, tubular frame, fabric upholstered seat ● Dimension: L53cm x W40cm x H83cm (Please see attached floor plan & furniture)	10		
TOTAL AMOUNT					361,620.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of July 16, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services