



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
Indang, Cavite, Philippines
☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Plaques, Medals and Admission Ticket Printing for Graduation 2024

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Plaques, Medals and Admission Ticket Printing for Graduation 2024”** with an Approved Budget for the Contract (ABC) of **Eight Hundred Nineteen Thousand Five Hundred Ten Pesos Only (PhP 819,510.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	pc	Plaque, 14" single glass body-direct print on 1/4 thick clear glass, frosted back, clear sided, colored logo and text, mounted on 1/8" thick mirror glass and 3/8" thick bronze glass base	16	4,500.00	72,000.00
2.	pc	Medals, Summa Cum Laude- 4" Main Campus- 25 Cavite City-1 Imus Campus-3	29	550.00	15,950.00
3.	pc	Magna Cum Laude- 3" Main Campus- 480 Cavite City Campus-13 General Trias Campus- 6 Imus Campus-79 Silang Campus-5 Tanza Campus- 12 Trece Campus-32	627	400.00	250,800.00
4.	pc	Cum Laude- 2" Main Campus- 586 Cavite City Campus- 40 General Trias- 17 Imus Campus- 191 Silang Campus- 105 Tanza Campus-51 Trece Campus- 73	1,063	300.00	318,900.00
5.	pc	With Distinction- 2" Main Campus- 130	130	300.00	39,000.00
6.	pc	CvSU Medallion for Guest, Brass gold medallion in 3" diameter 1/2 thickness with gold plated chain	16	3,500.00	56,000.00
7.	pc	Admission Ticket Printing (Please see attached sample and design)	6,686	10.00	66,860.00
TOTAL AMOUNT					819,510.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.

4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of August 20, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services