




Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Semi Expendable Office Equipment for College of Medicine

- The Cavite State University (Cvsu) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Semi Expendable Office Equipment for College of Medicine”** with an Approved Budget for the Contract (ABC) of **One Hundred Ninety-Two Thousand Five Hundred Pesos Only (PhP 192,500.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	unit	GLASS BOARD FOR CLASSROOM 8ft x 4ft, ordinary white tempered glass, 6mm thick glass clip installation to wall 	3	45,000.00	135,000.00
2.	unit	GLASS BULLETIN BOARD 48" H x 96" W, 6mm (1/4) thick clear glass; wall mounted, with cork board / sheet and sliding glass cover 	1	30,000.00	30,000.00
3.	unit	ID LAMINATOR, HD <ul style="list-style-type: none"> ● Operate simply with Buzzer and LED Indicator ● Maximum Binding Length: 300mm ● Working Temperature: 140+10degrees ● Max Power Consumption: 450W ● Power Supply: 220V ● With hot and cold lamination feature ● With temperature control ● Stainless Steel 	1	5,500.00	5,500.00
4.	unit	PAPER SHREDDER, HD <ul style="list-style-type: none"> ● Automatic Paper Shredder Machine ● Heavy Duty 16 Sheets Paper feeder 	1	22,000.00	22,000.00

	A4 <ul style="list-style-type: none"> ● Electric paper shred ● Paper shredding capacity: 16 sheets ● Capacity: 30L ● Paper shredding time: 60 min 2x12 mm fine shredded paper ● Fragile type: CD/CVD, Card, paper clip, staple ● Nitride steel knife, sharp and durable Separate smashed disc entry design Intelligent induction, overheat protection, stop protection, infrared induction paper feed ● 30L Visible paper bucket 			
TOTAL AMOUNT				192,500.00

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of August 27, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services