



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Don Severino de las Alas Campus**  
Indang, Cavite, Philippines  
☎ (046) 889-6373  
[www.cvsu.edu.ph](http://www.cvsu.edu.ph)

**INVITATION TO SUBMIT QUOTATION**  
**Supply and Delivery of Supplies and Materials for College of Medicine**

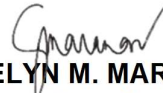
1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project “**Supply and Delivery of Supplies and Materials for College of Medicine**” with an Approved Budget for the Contract (ABC) of **One Hundred Fifty-Nine Thousand Six Hundred Pesos Only (Php 55,585.40)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	packs	FOLDER, L-type, legal	10	238.57	2,385.70
2.	pcs	MARKER, whiteboard, black	20	10.04	200.80
3.	pcs	MARKER, whiteboard, blue	20	10.04	200.80
4.	pcs	MARKER, whiteboard, red	20	10.04	200.80
5.	boxes	PAPER CLIP, vinyl/plastic coated 33mm	20	9.36	187.20
6.	reams	PAPER, multipurpose, A4, 70gsm	100	163.28	16,328.00
7.	reams	PAPER, multipurpose, legal, 70gsm	100	211.12	21,112.00
8.	boxes	STAPLE WIRE, standard	10	23.76	237.60
9.	pcs	ARCH FILE, 2-hole, portrait, A4	15	335.00	5,025.00
10.	boxes	ENVELOPE, mailing (short) 500 pcs/box	4	200.00	800.00
11.	bottles	EPSON INK, C13T664200 (T6642), Cyan	3	325.00	975.00
12.	bottles	EPSON INK, C13T664300 (T6643), Magenta	3	325.00	975.00
13.	bottles	EPSON INK, C13T664400 (T6644), Yellow	3	325.00	975.00
14.	bottles	EPSON INK, C13T664100 (T6641), Black	5	291.00	1,455.00
15.	bottles	GLUE, multi-purpose, 473g	5	305.00	1,525.00
16.	packs	PHOTO PAPER, matte, 20 pcs/pack, 180gsm, A4	25	105.00	2,625.00
17.	pcs	STAPLER WIRE REMOVER	5	45.50	227.50
18.	pcs	ZIP TIE 6"	5	30.00	150.00
<b>TOTAL AMOUNT</b>					<b>55,585.40</b>

2. Delivery Period: \_\_\_\_ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of August 7, 2024.**

Address : Procurement Office, Administration Building  
Cavite State University  
Indang, Cavite  
E-mail : [procurementoffice@cvsu.edu.ph](mailto:procurementoffice@cvsu.edu.ph) / [rfqmain@cvsu.edu.ph](mailto:rfqmain@cvsu.edu.ph)  
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.



**ROSELYN M. MARANAN**  
BAC Secretary, Goods and Consulting Services