



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies and Materials for Brite Center

1. The Cavite State University (Cvsu) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies and Materials for Brite Center”** with an Approved Budget for the Contract (ABC) of **Fifty-Six Thousand Pesos Only (PhP 56,000.00)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	set	HP Color LaserJet Enterprise M455dn Toner Cartridges, 416A - W2042A (Yellow), 416A - W2043A (Magenta), 416A - W2041A (Cyan), 416A - W2040A (Black)	1	35,500.00	35,500.00
2.	pc	Epson EB-WB1 Projector Bag	1	1,500.00	1,500.00
3.	unit	Tripod Stand, Aluminum Alloy Net Weight: 1.707kg Max Load: 12kg Max Height: 163cm Folded Length: 47cm Sections: 4 Tube diameter: 16-25mm Ball diameter: 36mm	1	4,400.00	4,400.00
4.	pc	Aluminum Foldable Magazine Display Brochure Manual Stand Rack, 6 layers A4 sized back-to-back panel	1	4,500.00	4,500.00
5.	pc	Foot Pedal Pressed Trash Can Waste Basket/Trash Bin, 15L	3	300.00	900.00
6.	pc	Outdoor Trolley Cart, Folding, Utility Trolley, 18 inches, 250L, 75kg load bearing, Thick Fabric, One Handle, Universal Wheel, Aluminum Alloy Board, Portable, Vehicle and Table Dual Use	2	2,200.00	4,400.00
7.	unit	Digital Voice Recorder Built-In, 4GB Internal Memory, expandable to 32GB with micro-SD, Microphone system records distant or quiet sounds clearly, focus and wide-stereo recording, Auto voice recording reduces background noise, Built-in USB connector, INPUT AND OUTPUT TERMINALS: [PC I/F] Hi-Speed USB [Input] Stereo Mic-in jack [Output] Stereo Earphone jack	1	4,500.00	4,500.00
8.	pc	3 pin - 2 pin Socket Adapter Plug, Universal Power Travel Converter	5	60.00	300.00
TOTAL AMOUNT					56,000.00

2. Delivery Period: _____ calendar days from the receipt of P.O.

3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of September 3, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite

E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph

Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services