



Republic of the Philippines
CAVITE STATE UNIVERSITY
Don Severino de las Alas Campus
 Indang, Cavite, Philippines
 ☎ (046) 889-6373
www.cvsu.edu.ph

INVITATION TO SUBMIT QUOTATION
Supply and Delivery of Various Supplies, Materials and Equipment for Banyuhay Project

1. The Cavite State University (CvSU) invites interested firms/supplier to submit quotation for the project **“Supply and Delivery of Various Supplies, Materials and Equipment for Banyuhay Project”** with an Approved Budget for the Contract (ABC) of **One Hundred Thirty-Five Thousand Three Hundred Fifty-Five Pesos and 16/100 Only (PhP 135,355.16)**. Quotation received in excess of the ABC shall be automatically rejected at the opening.

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1.	pc	CORRECTION TAPE, 8m	15	11.68	175.20
2.	roll	TAPE, masking, 24mm	4	54.60	218.40
3.	bundle	RAGS, all cotton	3	53.82	161.46
4.	pack	TOILET TISSUE PAPER, 2-ply, 100% recycled	10	86.84	868.40
5.	pair	SCISSORS, symmetrical	3	40.56	121.68
6.	unit	EXTERNAL HARD DRIVE, 1 TB	1	2,598.84	2,598.84
7.	pc	BALLPEN, black	30	5.00	150.00
8.	pc	BATTERY, AA, 2's, HD	45	77.00	3,465.00
9.	ream	COLORED BONDPAPER, A4, S24 (80 gsm), blue	8	463.05	3,704.40
10.	ream	COLORED BONDPAPER, short, S24 (80 gsm), green	8	463.05	3,704.40
11.	pc	CORRUGATED BOX, for legal size documents	20	71.00	1,420.00
12.	bottle	EPSON INK, BOTTLE, 003, black	10	290.00	2,900.00
13.	box	FASTENER, for paper, Plastic coated, 50 sets per box	20	55.10	1,102.00
14.	pc	FOLDER, plastic, L-type, legal	50	8.25	412.50
15.	pc	FOLDER, TAGBOARD, Legal size, white	30	4.40	132.00
16.	pack	INDEX TAB FLAGS, SIGN HERE, yellow	30	187.50	5,625.00
17.	pack	PHOTO PAPER, matte, 20pcs/pack, 180gsm, A4	12	110.25	1,323.00
18.	pc	SIGN PEN, black, 0.5	30	68.00	2,040.00
19.	ream	COPY PAPER, A4, 70gsm	40	180.00	7,200.00
20.	ream	COPY PAPER, A4, 80gsm	84	210.00	17,640.00
21.	pc	CABLE, HDMI, 10m	1	1,500.00	1,500.00
22.	bundle	EXPANDED FOLDER, green	10	200.00	2,000.00
23.	bottle	DISHWASHING LIQUID, 1000mL	5	110.25	551.25
24.	pc	EXTENSION CORD, 4-universal plug, HD with individual switches	2	1,102.50	2,205.00
25.	liter	ALCOHOL 70%, ethyl, 1000ml	3	220.00	660.00
26.	bottle	BAYGON, 500ml	3	400.00	1,200.00
27.	bottle	PLEDGE, 500ml	3	400.00	1,200.00
28.	bottle	LIQUID FLOOR CLEANER, 500ml	3	300.00	900.00
29.	unit	COFFEE MAKER, 10 cups	1	1,653.75	1,653.75

30.	pc	STAMPING DATE, self-inking stamp	5	450.00	2,250.00
31.	unit	PLASTIC TRAY, 4L documents holder, 39 x 28 x 7 cm	4	100.00	400.00
32.	pc	CORK BOARD, 12x18	4	300.00	1,200.00
33.	pc	CLIP BOARD Wooden, legal size	4	100.00	400.00
34.	unit	FLASH DRIVE, 32GB	3	882.00	2,646.00
35.	unit	KEYBOARD, WIRELESS	2	551.25	1,102.50
36.	unit	MOUSE, Optical, WIRELESS	2	468.56	937.13
37.	unit	PRINTER, Multifunction, CONTINUOUS INK, All-In-One Printer ● On Demand Inkjet, Borderless Printing; USB 2.0; Supplier Warranty; Colour, USB, WIFI, 4 Ink Cartridges, Warranty Duration: 2 Months, Print, Scan, Copy; Print Speed 33ppm; Scan Resolution 1200dpi; Paper Tray Capacity 100# Sheet; Max Print Resolution 1440dpi	1	10,993.75	10,993.75
38.	unit	USB HUB/PORT, 4 port USB 3.0 Splitter Hub 5V with 5Gbps Transmission Rate for PC, Laptop	5	1,000.00	5,000.00
39.	unit	LAPTOP COOLER FAN, Fan Dimension 175*175*20mm(1pc); Fan Speed 800rpm ±10%; Fan Airflow -47CFM; Fan Noise - 22dB; Power Input DC 5V, 1A Cable Size – 60cm; Compatibility Supports up to 17” Laptop; maximum power input; 100mW	2	1,000.00	2,000.00
40.	pc	MOBILE FEDESTAL, 3 layers, with 3 drawers including 1 Central lock, 1 Pen tray and 1 file divider 5 swivel castors built for ease on mobility; Material powder-coated, steel, color beige; dimensions: 40W x 56.5D x 65.5Hcm weight 14kgs	3	4,189.50	12,568.50
41.	unit	STORAGE CABINET METAL WITH COVER, Dimension 90W x 40D x 185H cm; Materials: Metal, Colors Light Gray, 4 adjustable shelves with Keylock	1	11,025.00	11,025.00
42.	pc	UNDERDESK DRAWER, Metal with keylock; Dimension 11cm x 54cm x 39.5cm	2	1,500.00	3,000.00
43.	sets	Epson Ink Set Black, Cyan, Magenta and Yellow	4	1,250.00	5,000.00
44.	pc	Sticker Matte, A4 Size	250	40.00	10,000.00
TOTAL AMOUNT					135,355.16

2. Delivery Period: ____ calendar days from the receipt of P.O.
3. Price quotations must be valid for a period of sixty (60) calendar days from date of submission and shall include all taxes, duties and/or levies payable. Bidders shall also indicate the brand and model of the items being offered.
4. Warranty shall be for a period of six (6) months for supplies and materials. Warranty for equipment must not be less than one (1) year from the date of acceptance and shall be accompanied with Warranty Certificate.
5. The quotation must be submitted to the Procurement Office through mail, fax or email at the contact details listed below **on or before 5:00 PM of October 15, 2024.**

Address : Procurement Office, Administration Building
Cavite State University
Indang, Cavite
E-mail : procurementoffice@cvsu.edu.ph / rfqmain@cvsu.edu.ph
Telefax : (046) 889-6373

6. The CvSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. CvSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


ROSELYN M. MARANAN
BAC Secretary, Goods and Consulting Services